

Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 4<sup>th</sup> December 2024 at 7pm at Sedbury and Beachley Village Hall.

**Present:** Councillors Burgess, Russell and Tullett. Officers: C Hinton (Clerk)

1. **ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillors Koning and Wall.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Koning and Wall.

2. **DECLARATIONS OF INTEREST**

**To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent. **None.***

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 5<sup>th</sup> June 2024.
- b) **To consider any questions** arising from those minutes. **There were none.**
- c) **Resolved to approve** as a correct record the minutes of the extraordinary meeting held on 20<sup>th</sup> November 2024.
- d) **To consider any questions** arising from those minutes. **There were none.**

4. **PUBLIC CONSULTATION**

**To receive and consider any questions from the Public**, which may be answered but not debated. **None present.**

5. **PARISH CLERK'S REPORT**

**Resolved to note** no Clerk's Report required.

6. **ACCOUNTS**

- a) **Resolved to approve** the Accuracy of the Receipts and Payments entries to 30<sup>th</sup> November 2024.
- b) **Resolved to receive and note** Budget Monitoring Sheet 2024/2025
- c) **Resolved to approve** the accuracy of the YETI Project Accounts 2023/24.
- e) **Resolved to note** entries in Receipts and Payments spreadsheet have been checked by Councillor Russell prior to the meeting.
- f) **Resolved to note** Interest rate on Monmouthshire Building Society rate to reduce on 13<sup>th</sup> December 2024 from 2.75% to 2.45%.

7. **QUARTERLY FINANCIAL CHECKS**

**To Undertake Quarterly Financial Checks.** Five payments and associated paperwork were checked and found to be correct.

8. **BUDGET 2025/2026**

- a) **Resolved to approve** budget proposals for 2025/26 for recommendation to full Council. (Page 5 Minutes.)
- b) **Resolved to approve** precept amount for 2025/26 for recommendation to full Council of £129,486.

9. **GRANT APPLICATIONS**

**None Received.**

10. **FUTURE MEETINGS**

**Resolved to note** the date of the next meeting – 5<sup>th</sup> March 2025.

**The meeting concluded at 20.10pm.**

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Expenditure	Budget 2023/24	Budget 2024/25	Budget 2025/26	Comments
Salary C Hinton	22518	28700	27131	Now shown net of Tax/NI and Assuming 5% Public Sector pay award.***
Staff Expenses	2000	2000	2000	
Salary D Stevens	14259	18236	17769	Now shown net of Tax/NI and Assuming 5% Public Sector pay award.***
HMRC	7700	9000	13009	Now including employee and employer Tax /NI (inc increased Emp NI)
LGPS TPC Pension Cont.	8900	9300	10000	
<b>Sector Total</b>	<b>55377</b>	<b>67236</b>	<b>69909</b>	
Insurances	2249	2423	2012	New 3 year LTA started 24/25 with Clear Councils added 5%
Newsletter/Comm. Engagem	1240	1240	600	potential new leaflet style and design in house.
Audit Fees	780	790	800	Awaiting confirmation.
Stationery	200	300	300	
Subscriptions	1800	1880	1920	TBC (includes Parish Online and 15% GAPTC discount).
Office Equipment	0	0	0	
Chairman's Allowance	100	100	100	
Misc. (inc S&DLGA)	1760	2000	2500	including potential web site upgrade
<b>Sector Total</b>	<b>8129</b>	<b>8733</b>	<b>8232</b>	
Training	500	500	500	
Capital Costs	0	0	0	
Election	0	0	0	
Grants	1800	1800	3600	
S&BVH	1500	1000	1000	
<b>Sector Total</b>	<b>3800</b>	<b>3300</b>	<b>5100</b>	
Dog Waste	7894	8683	9029	
Grass	13651	12200	12810	
C/Yards & Grounds Maint	6940	0	595	
Play Area Inspections	1148	1561	1569	
Litter Picking	8177	8886	9245	
Tree Maintenance	2562	1633	1000	
Play Area Repairs	11934	17627	17627	
Street Hardware	1742	1916	2862	
<b>Sector Total</b>	<b>54048</b>	<b>52506</b>	<b>54737</b>	
<b>Total Expenditure</b>	<b>121354</b>	<b>131775</b>	<b>137978</b>	Approx. 4.5% increase
From Reserves	8000	9136	8492	from reserves - VAT refund 23/24
<b>Precept</b>	<b>113354</b>	<b>122639</b>	<b>129486</b>	This represents an increase of approx 5.5%
<b>Earmarked/Ringfenced Reserves</b>				
Funds for Future Significant projects		13800		(Coronation projects)
Ormerod R'about		1000		
Earmarked funds 23/24		10050		(Church walls £5050 - play areas £5000)
Earmarked funds 24/25		10000		(Play area repairs)
Tump Farm Comm. Benefit		7110		Was ringfenced for YETI Project Suggest now for play areas?
Tidenham Youth Programme		9124		
<b>Total</b>		<b>51084</b>		
Estimated 24/25 year end reserves balance (as at 30 November 2024)				£117,900
After deduction of above earmarked/ringfenced reserves estimated general reserves balance -				£66816
*** Pay awards for each of the years 23/24 and 24/25 have been 7% and 6% for the Asst Clerk and 5% and 4% for the Clerk - neither of which was known when the 2024/25 budget was prepared due to late announcement of the awards.				