

Minutes of the Amenities Committee Meeting held on 13<sup>th</sup> March, 2024 at 7.00pm at Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury.

Present: Councillors: Bollen, Koning, Swambo (chairman), Tullett and Wall.  
Officers: D Stevens (Assistant Clerk).

### 1. ATTENDANCE

- a. **Resolved to receive** apologies for absence from those councillors unable to attend, from Councillors Russell and Strong.
- b. **Resolved to accept** those apologies received with reasons for absence from Councillor Russell and Strong.

### 2. DECLARATIONS OF INTEREST

**To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. None received.

### 3. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 10<sup>th</sup> January.
- b. **Resolved to consider** any matters arising from those minutes.

Page 10, item 3b – Counsellor Koning asked if there has been an update from the play equipment working group. The last annual playground report and summary of previous years has been shared with the working group and some members have visited the playgrounds in the parish. Councillors suggested to ask Councillor Stead if she is willing to be the lead for the working group. The working group is planning to meet before the next committee meeting when more details will be available for Councillors to consider.

Page 11, item 10 – Councillor Tullett asked for an update on the Chat Benches. The Assistant Clerk advised the Chat Benches have been ordered and awaiting the plaque engraving before dispatch and delivery to the Council.

### 4. PUBLIC CONSULTATION

There were no members of the public present.

### 5. ASSISTANT CLERK'S REPORT

- a. **Resolved to accept** the Amenities budget sheet. The budget amounts for Churchyard wall survey, Mopla Road hedge trimming and new playground equipment to be considered to be ring fenced at the next full council meeting.
- b. **Resolved to note** the concern with the trees behind 14 Wyebank Rise has been forwarded to the Tree Officer.
- c. **Resolved to note** damage to the climbing net on the junior multi play equipment at the Tutshill recreation ground. The Assistant Clerk to obtain quotes to repair.
- d. **Resolved to note** the latest playground inspection reports have been forwarded to the Play Equipment Working Group.

### 6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

To consider quotes to survey churchyard walls and provide a repairs schedule with priorities. Councillors considered the quotes below and agreed to select a full survey and the company that has previously surveyed the closed churchyard walls which is the cheapest of the three full surveys.

- i. **Resolved to accept** Geomex Ltd, Architectural Designers and Structural Engineers.  
£1,100 + Vat = £1,320.00.
- ii. **Resolved to not accept** Residential Surveys Ltd. Quote based on survey undertaken in 2021.  
£400 + Vat = £480.00.
- iii. **Resolved to not accept** Hookway Chartered Surveyors.  
£1,650 + Vat = £1,980.00.

- iv. **Resolved to not accept** Bosence Associates. £1,573 + Vat = £1,887.60.

## 7. TO CONSIDER OPEN SPACE ISSUES

- a. To consider the clearance of overgrown bushes around the dog waste bin on Elm Road and clearing/cleaning of Woodcroft defibrillator phone box, and, the removal of garden waste and broken Crazy Gander play equipment at Sedbury and Beachley Village Hall.
- i. **Resolved to accept** Antony Roch – dog waste bin and defibrillator phone box.  
£80.00 no Vat.
- ii. **Resolved to accept** Antony Roch – removal of garden waste and broken Crazy Gander play equipment.  
£30.00 no Vat.
- b. To consider quotes to trim hedges/brambles growing over the Tutshill WI Book Swap (Memorial Hall bus shelter) and clear gutters of debris. Councillors noted that the Tutshill WI have approached the Council for a grant to fund new bookshelves.
- i. **Resolved to not accept** Dave Kirkham. £180.00 no Vat.
- ii. **Resolved to accept** Anthony Roch. £80.00 no Vat.

## 8. TO CONSIDER PLAYGROUND ISSUES

- a. To consider quotes for the annual playground inspections which is due September, seven playgrounds in all.
- i. **Resolved to accept** Play Inspection Company – £69 + VAT per playground.  
£483.00 + Vat = £579.60.
- ii. **Resolved to not accept** ROSPA Play Safety – £78.00 + VAT per playground + £4.00 additional items.  
£562.00 + Vat = £674.40.
- iii. **Resolved to not accept** Gordon Playground Inspection Ltd – 2023 quote – £90.00 per playground.  
£630.00 + Vat = £756.00.
- b. To consider quotes to trim hedges/brambles and generally tidy the overgrown hedges and bushes at Sedbury and Beachley Village Hall rear playing field. Two contractors were invited to quote but only one provided a quote.
- i. **Resolved to accept** Dave Kirkham. £ 380.00 no Vat.

## 9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **Resolved to note** correspondence with Tutshill WI Book Swap and condition of the Bus Shelter. See item 7b above.
- b. **Resolved to note** correspondence received with regards dogs on Tutshill recreation ground. The correspondence was forwarded to the Tidenham War Memorial Hall and Recreation Ground Trust for action with the suggestion to contact the Street Warden to monitor when in the area. The trust will communicate on social media stating no dogs on the recreation ground and considering updating signage at the recreation ground.

## 10. TO RECEIVE COUNCILLORS' LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

There were no Councillor reports.

## 11. RESOLVED TO NOTE THE DATE OF THE NEXT MEETING

Next meeting 8<sup>th</sup> May, 2024.

**The meeting closed at 19:24 hours.**