

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 20<sup>th</sup> March 2024 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

[www.tidenhamparishcouncil.co.uk](http://www.tidenhamparishcouncil.co.uk)

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

### 3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 21<sup>st</sup> February 2024.
- b) **To consider any questions** arising from those minutes.

### 4. PUBLIC CONSULTATION \*\*\*

**To receive and consider any questions from the Public**, which may be answered but not debated.

### 5. POLICING IN THE PARISH

**To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

### 6. COMMITTEES

**To receive** reports, minutes and recommendations from committees and consider any questions arising.

i) Planning, Development Control and Highways Committee meeting held on 28<sup>th</sup> February 2024.

Questions to Councillor Wall, Chairman of the Committee.

ii) Finance and Probity Committee meeting held on 6<sup>th</sup> March 2024.

Questions to Councillor Bollen, Chairman of the Committee.

iii) Mopla Cottages Committee meeting held on 6<sup>th</sup> March 2024.

Questions to Councillor Bollen, Chairman of the Committee.

iv) Amenities Committee meeting held on 13<sup>th</sup> March 2024.

Questions to Councillor Swambo, Chairman of the Committee.

### 7. CHAIRMAN'S ANNOUNCEMENTS

**To receive and note any announcements from the Chairman** of the meeting.

### 8. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

**To note** reports from Chris McFarling and the District Councillors who may attend the meeting.

### 9. PARISH CLERK'S REPORT

**To receive and consider the Parish Clerk's Report** All items requiring the council to make a decision are specified separately on this agenda.

**10. YOUTH PROJECT**

**To note** no report from Emily Timmins, Youth Worker.

**11. FINANCE**

- a) **To approve payments** according to the Financial Statement for February 2024.
- b) **To receive and approve** the Financial Statement for February 2024.
- c) **To receive and note** the Receipts / Payments spreadsheet to February 2024 as presented to the Finance and Probity Committee at the meeting on 6<sup>th</sup> March 2024.
- d) **To receive and note** the Budget Monitoring Spreadsheet 2023/2024 as presented to the Finance and Probity Committee at the meeting on 6<sup>th</sup> March 2024.
- e) **To receive and note** the YETI Project Spreadsheet 2023/2024 as presented to the Finance and Probity Committee at the meeting on 6<sup>th</sup> March 2024.

**12. EARMARKING OF FUNDS IN RESERVES – 2022/23 BUDGET**

**To consider** earmarking of funds for the following amounts for work that was approved during the 22/23 financial year but has not yet been invoiced:

- a) £542.00 – Dawn Cracknell – Hedge trimming.  
**(Total 22/23 earmarked funds = £542.00)**

**13. EARMARKING OF FUNDS IN RESERVES – 2023/24 BUDGET**

**To consider** earmarking of funds for the following amounts for work that was approved during the 23/24 financial year but has not yet been carried out / invoiced:

- a) £542.00 - Dawn Cracknell - Hedge Trimming.
- b) £1320.00 - Churchyard Wall Survey.
- c) £5000.00 - SBVH play equipment replacement.  
**(Total 23/24 earmarked funds = £5674.00)**

**14. RINGFENCING OF FUNDS IN RESERVES**

- a) **To consider** ringfencing of funds of £13,800 from future significant projects (originally reserves for HM Queen Platinum Jubilee projects 2022) for HM King Coronation Projects.
- b) **To consider** ringfencing of funds of £16,463 for the YETI project.
- c) **To consider** ringfencing of previously earmarked funds of £1000 for refurbishment work on Ormerod Road roundabout.
- d) **To consider** ringfencing of funds of £5050 for churchyard repairs.
- e) **To consider** ringfencing of funds of £1200 pending final consideration of grant applications by the Finance and Probity Committee.
- f) **To consider** ringfencing of funds of £674 remaining from the S&BVH 2023/24 budget.  
**(Total ringfenced funds = £38187.00).**

**15. GIGACLEAR – SEDBURY AND BEACHLEY VILLAGE HALL**

**To note** the free 12 months Community Hub Agreement for internet in the Hall with Gigaclear has been approved for a further 12 months.

**16. ZOOM RENEWAL**

**To consider** renewal of Zoom licence for 1 year at cost of £129.90 plus VAT – total cost £155.88.

**17. SAFER STREETS FUNDING**

- a) **To note** grant funding of £16,000 from the Safer Streets Team for the 2 CCTV cameras has been agreed and that in view of the time constraints and after consulting the Chairman, the Clerk signed and returned the Agreement
- b) **To consider** quotation from W & N Adams, Street Lighting Contractors, as recommended by the Safer Streets Team and used by Gloucestershire Police, of £200 each plus VAT for the installation of the cameras – total cost £480.
- c) **To consider** locations for the installation as the lamppost on the corner of the footpath from Tallard’s Place and the Village Hall playing field, and replacement of the existing CCTV camera, that no longer works, on the lamppost in King Alfred’s Road.
- d) **To note** Clerk has notified the Council’s insurance company of the CCTV cameras and is awaiting confirmation of any additional premium that may be due.
- e) **To note** an invoice has been sent to the Safer Streets Team and that once the funds have been received an order can be placed. The VAT element of £3200.00 will need to be paid by the Council and which will be reclaimed in the 2023/24 VAT return in April 2024.

18. **GAPTC**  
**To consider** submitting a resolution for debate at the GAPTC Annual General Meeting on 20<sup>th</sup> July 2024.
19. **APPOINTMENTS TO COMMITTEES**  
**To consider** appointment of Councillor Jan Stead to the Amenities Committee and lead Councillor for the Play Equipment Working Group.
20. **ELECTRIC VEHICLE**  
**To consider** appointment of local resident Virginia Lyall as administrator of the online booking system for the Electric Vehicle and Sedbury and Beachley Village Hall for a trial period of 6 months. Ms Lyall to invoice at minimum wage rate of £11.44 (April 2024) for hours worked. Payment to be made from Village Hall and Electric Vehicle donated funds. Arrangement to be reviewed after 6 months.
21. **SEDBURY AND BEACHLEY VILLAGE HALL**
- a) **To consider** Trustees of the Hall have requested that Tidenham Parish Council becomes sole Trustee of the Hall. Clerk to seek legal advice on the operation of this.
  - b) **To consider** best way forward of administering the Hall and its day to day management.
  - c) **To note** current Trustees have requested quotes be obtained for a replacement wooden fire door at the front of the building and a keyless lock for the door.
  - d) **To note** current Trustees have requested quotes to be obtained for improved outside lighting for the Hall and car park.
  - e) **To consider** quotation from Dean Park Contractors Ltd for the marking of electric vehicle lines and sign on the car park of £341.04 plus VAT – total cost £409.25 and to note the Clerk had only been able to obtain one quotation which is from the company that re-surfaced the car park in 2019.
22. **CORRESPONDENCE**  
**To receive and consider** any other correspondence as detailed in the Clerk’s Report.
23. **COUNCILLORS’ REPORTS AND FEEDBACK FROM LEAD COUNCILLOR ROLES**  
**To receive and note** any matters which councillors wish to raise or feedback and where appropriate add to the agenda for the following meeting or meetings of committees.
24. **FUTURE MEETINGS**  
**To note** the dates of future council and committee meetings:  
Wednesday 27<sup>th</sup> March 2024 – Planning and Highways Committee meeting.  
Wednesday 17<sup>h</sup> April 2024 - Full Parish Council meeting.

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) **Each person will be required to state their name and address.**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) **Questions may be answered but not debated by the Council.**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council or one of its Committees.**