

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 15th November 2023 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 18th October 2023.
- b) **To consider any questions** arising from those minutes.

4. CO-OPTION OF COUNCILLOR

To consider co-option of Janet Stead to the Parish Council.

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107> UK Crime Stats have been contacted and this link will be repaired. If not live before the meeting alternative stats can be obtained through:

Tidenham and Sedbury | Police.uk (www.police.uk)

7. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

i). Planning and Highways Committee meeting held on 25th October 2023.

Questions to Councillor Wall, Chairman of the Committee.

ii) Amenities Committee meeting held on 8th November 2023.

Questions to Councillor Swambo, Chairman of the Committee.

8. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

9. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To note reports from Chris McFarling and the District Councillors who may attend the meeting.

10. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

11. **YOUTH PROJECT**
To note no report from Emily Timmins, Youth Worker.
12. **FINANCE**
a) To approve payments according to the Financial Statement for October 2023.
b) To receive and approve the Financial Statement for October 2023.
13. **SAFER STREETS FUNDING**
To note the list in order of priority as voted by councillors has been forwarded to Damion Collins as follows:
1. CCTV cameras in King Alfred's Road, A48 steps and the A48 layby.
2. Tutshill Lollipop man – body cam required for safety.
3. Storage facility in car park of Sedbury and Beachley Village Hall for Police bicycles to enable ease of local use.
4. Lighting improvements on the old road up from the Wye Bridge which is currently poorly lit.
5. Lighting at the bottom end of Mopla Road which is dark and attracts anti-social behaviour.
14. **HEALTH AND SAFETY POLICY**
To consider adoption of Health and Safety Policy.
15. **EQUALITY AND DIVERSITY POLICY**
To consider adoption of Equality and Diversity Policy.
16. **GRANT POLICY**
To consider adoption of Grant Policy.
17. **ELECTRIC COMMUNITY VEHICLE**
a) To note the quotation for the electric vehicle agreed at the October meeting has been extended until 23 November 2023.
b) To consider quotation for insurance of Citroen E-Space Tourer XL, 100kw Business Edition (9 seat) 5dr Auto by QBE UK Ltd, through AJ Gallagher, specialist councils insurance broker, of £1267.18 for first year's premium with no no-claims bonus and including any driver over 25 years old.
c) To consider naming the vehicle project as Tidenham Parish Council Community Transport for the purposes of livery etc.
d) To note document from Forest of Dean District Council confirming funds for the project and the payment process.
e) To consider payment of purchase price for the vehicle and associated costs from reserves by the Clerk as required pending re-imbursement by the District Council on presentation of invoice.
f) To consider quotation for installation of charger from Futurecell Ltd of £2377.00 plus VAT – total cost £2852.40. This to include upgrading of the fuse board at Sedbury and Beachley Village Hall to the current wiring regulations requirements in order to incorporate the charge point.
g) To note the charger measures the electricity used to charge the vehicle to allow re-imbursement of this cost to the Hall.
h) To consider working group of councillors to produce draft Standard Operating Procedures for the Project to include user and driver requirements, training requirements, operating and charging requirements, governance etc. for consideration at the December meeting.
i) To note a suitable booking app is being researched and will be added to the December agenda for consideration of purchase.
j) To note the original CIC can no longer manage the vehicle and there have been offers to do this from members of the community and a local community organisation. This to be finalised at a later date.
18. **SEDBURY AND BEACHLEY VILLAGE HALL**
To consider Anthony Roch, handyman, to repair Fire Door at the Hall, add 'No Parking' sign to the car park gates and remove overgrown vegetation from the car park perimeters at his hourly rate as agreed by the Amenities Committee.
19. **COMMUNITY GARDEN**
To consider date and venue for community meeting regarding the Community Garden.
20. **GLOUCESTERSHIRE ASSOCIATION OF TOWN AND PARISH COUNCILS**
To consider selection of 2 of the 3 Forest District representatives nominated for the GAPTC Executive Committee.

21. STAFF SALARIES

Due to the confidential nature of this item members of the public will be excluded from the meeting.

22. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

23. COUNCILLORS' REPORTS AND FEEDBACK FROM LEAD COUNCILLOR ROLES

To receive and note any matters which councillors wish to raise or feedback and where appropriate add to the agenda for the following meeting or meetings of committees.

24. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 22nd November 2023 – Planning and Highways Committee meeting.

Wednesday 29th November 2023 – Finance and Probity Committee meeting followed by Mopla Cottages Committee.

Wednesday 13th December 2023 – Full Parish Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council or one of its Committees.**