

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 18th October 2023 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

www.tidenhamparishcouncil.co.uk

clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 20th September 2023.
- b) **To consider any questions** arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

6. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

i). Planning, Development Control and Highways Committee meeting held on 27th September 2023.

Questions to Councillor Wall, Chairman of the Committee.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To note reports from Chris McFarling and the District Councillors who may attend the meeting.

9. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

10. YOUTH PROJECT

To note no report from Emily Timmins, Youth Worker.

11. FINANCE

- a) **To approve payments** according to the Financial Statement for September 2023.
- b) **To receive and approve** the Financial Statement for September 2023.

- c) **To note** the second part of the annual precept of £56,677.00 has been received from the District Council.
- d) **To note** Lloyds Bank account will be paperless from 30 October 2023, in view of the access to online statements and the Council's commitment to the climate change emergency.

12. APPOINTMENTS TO COMMITTEES

- a) **To consider** appointment of Councillor Allan to the Planning and Highways Committee.
- b) **To consider** appointment of Councillor Jenkins to the Finance and Probity and Mopla Cottages Committees.

13. PARISH COUNCIL WORKING GROUPS AND PUBLIC AND CHARITABLE BODIES

- a) **To consider** appointment of councillor to the YETI project.
- b) **To consider** appointment of councillor to the Staffing Sub Committee.
- c) **To consider** appointment of councillor to the Climate Emergency – Forest Climate Forum.
- d) **To consider** appointment of councillor representative for the Police and Crime Commissioner Councillor Advocacy Scheme (details attached).
- e) **To consider** appointment of representative councillor trustee to the Sedbury and Beachey Village Hall Charity.

14. LOCAL GOVERNMENT AWARD SCHEME – QUALITY AWARD

- a) **To consider** applying for the Local Council Quality Award at a total cost of £130, including £50 registration fee and £80 assessment fee this being a reduced amount reflecting the achievement of the Foundation Award in March 2023.
- b) **To note** the closing date for the application is 5th January 2024 with the assessment being undertaken March 2024.

15. PARISH COUNCIL DEVELOPMENT SESSION

To consider appointment of Kim Bedford, Local Council Trainer, as facilitator for a Council development session on Wednesday 31st January 2023 at 6pm at a cost of £375 plus mileage @ 45p per mile, from the training budget.

16. NEWSLETTER AUTUMN 2023

To consider use of Royal Mail Door to Door Service for distribution of the Autumn/Winter Newsletter, including local handover to delivery office, cost £247.50 plus VAT – total cost £297.60 (including 60p advertising levy).

17. COMMUNITY GARDEN

- a) **To note** draft plan for development of Community Garden Project prepared by Councillor Jenkins.
- b) **To note** funds remaining in Coronation Fund ringfenced reserves for allocation to the Community Garden of £4960 plus £300 anonymous donation already received.
- c) **To consider** possibility of using Darrell Gazebo, ordered for installation at the Tutshill recreation ground, at the community garden site.

18. ELECTRIC COMMUNITY VEHICLE

- a) **To note** Forest of Dean District Council have approved expenditure through S106 monies for the addressing of air pollution, for a community 9 seater electric vehicle.
- b) **To consider** quotation for purchase of Citroen E-Space Tourer XL, 100kw Business Edition (9 seat) 5dr Auto at £30,970 plus VAT – total price £36871.
- c) **To consider** the quotation obtained through the Crown Commercial Service (Fleet) satisfies the requirements of Tidenham Parish Council Standing Orders item 18 (c) as a procurement regulated under the Public Contracts Regulations 2015.
- d) **To consider** quotation from Gwent Energy CIC for the installation of a wall box pulsar 7.4 kw max charging with a tethered lead at Sedbury and Beachley Village Hall at a cost of £1025 plus VAT – total cost £1230.
- e) **To consider** quotation from Gwent Energy CIC for the installation of a zappi v2.2 7.4 kw charger that can be set to charge on surplus solar power should solar panels be fitted in future, at Sedbury and Beachley Village Hall at cost of £1175 plus VAT – total cost £1410.
- f) **To consider** vehicle livery in the form of magnetic stickers up to an amount of £300 subject to agreement on design and size.
- g) **To note** Clerk is currently awaiting a quotation for the vehicle insurance costs.

19. SAFER STREETS 5 FUNDING

- a) **To note** email from Damion Collins confirming successful bid for grant funding for the measures suggested July 2023.
- b) **To consider** order of priority of the measures suggested.

DUE TO THE CONFIDENTIAL OR SENSITIVE NATURE OF ITEMS 20, 21 AND 22, MEMBERS OF THE PUBLIC AND PRESS WILL BE EXCLUDED FROM THE MEETING

20. DEEP – DAYHOUSE QUARRY

21. ASSISTANT CLERK SALARY

22. YOUTH WORKER ADOPTION LEAVE

23. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

24. COUNCILLORS' REPORTS AND FEEDBACK FROM LEAD COUNCILLOR ROLES

To receive and note any matters which councillors wish to raise or feedback and where appropriate add to the agenda for the following meeting or meetings of committees.

25. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 25th October 2023 – Planning and Highways Committee meeting.

Wednesday 15th November 2023 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council or one of its Committees.**