

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 20th September 2023 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 19th July 2023.
- b) **To consider any questions** arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

6. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- i). Planning, Development Control and Highways Committee meeting held on 26th July 2023.
Questions to Councillor Wall, Chairman of the Committee.
- ii) Planning, Development Control and Highways Committee meeting held on 23rd August 2023.
Questions to Councillor Wall, Chairman of the Committee.
- iii) Finance and Probity Committee meeting held on 6th September 2023.
Questions to Councillor Bollen, Chairman of the Committee.
- iv) Mopla Cottages Committee meeting held on 6th September 2023.
Questions to Councillor Bollen, Chairman of the Committee.
- v) Amenities Committee meeting held on 13th September 2023.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. RESIGNATION OF COUNCILLOR HARTFORD-BEYNON

To note resignation of Maria Hartford-Beynon.

9. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

To note reports from Chris McFarling and the District Councillors who may attend the meeting.

10. **PARISH CLERK'S REPORT**
To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.
11. **YOUTH PROJECT**
To note report from Emily Timmins, Youth Worker.
12. **PARISH COUNCIL INSURANCE RENEWAL**
a) **To consider** suitability of cover of Insurance Policy with Hiscox and that it meets the Parish Council's requirements.
b) **To consider** renewal of Parish Council Insurance Policy with Hiscox. Year 3 of a 3 year Long Term Agreement to 30th September 2024 @ £2308.81 per annum (including Insurance Premium Tax and administration fee).
13. **FINANCE**
a) **To approve payments** according to the Financial Statement for August 2023.
b) **To receive and approve** the Financial Statement for August 2023.
c) **To receive and note** the Receipts / Payments spreadsheet to August 2023 as presented to the Finance and Probity Committee at the meeting on 6th September 2023.
d) **To receive and note** the Budget Monitoring Spreadsheet 2023/2024 as presented to the Finance and Probity Committee at the meeting on 6th September 2023.
e) **To receive and note** the YETI Project Spreadsheet 2022/2023.
f) **To consider** allocation of 2022/23 VAT refund of £9334.50, that has now been claimed and received, to the Youth Engagement Initiative (YETI) earmarked funds.
g) **To consider** allocation of Bee Tump Farm Solar 2023 community benefit of £6906.51, which has been invoiced and received, received to the Youth Engagement Initiative (YETI) earmarked funds.
14. **EXTERNAL AUDIT 2022/2023**
a) **To consider** External Audit report for 2022/2023 and note that PKF Littlejohn have stated that the information provided is in accordance with proper practices and that no other matters have been raised giving cause for concern that relevant legislation and regulatory requirements have not been met.
b) **To note** the audited AGAR and Notice of Conclusion of Audit have been added to the website as required.
15. **YOUTH PROJECT EXTENSION FOR ONE YEAR**
Confidential information is included in item 14 a) and the public and press will therefore be excluded from the meeting during that item.
a) **Confidential.**
b) **To consider** renewal the of Youth Engagement Project (YETI) for the period of a year from 1st October 2023 to 30th September 2024 based on projected costs at a) and total funds available of £16753.
16. **GCC COMMUNITY SPEED CAMERA**
a) **To consider** signing of Service Level Agreement with Gloucestershire County Council for the camera allocated to Tidenham Parish Council, funded by the County Council.
b) **To consider** quotation of £259 (no VAT) from Howard Rees for the installation of the speed camera in Woodcroft as agreed by the Planning and Highways Committee, and note further quotations could not be obtained – work to be carried out by Chapter 8 qualified person.
17. **NEWSLETTER AUTUMN 2023**
a) **To consider** quotation from Hanley Court Printers of £650 (no VAT) for 3,200 115gsm A4 Long Edge folded leaflets.
b) **To consider** allocation of residential areas across the Parish to councillors for the delivery of newsletters by those able to do so.
18. **COMMUNITY GARDEN**
To consider appointment of Joe Jenkins as lead councillor for the Community Garden Project.
19. **CORRESPONDENCE**
To receive and consider any other correspondence as detailed in the Clerk's Report.

20. COUNCILLORS' REPORTS AND FEEDBACK FROM LEAD COUNCILLOR ROLES

To receive and note any matters which councillors wish to raise or feedback and where appropriate add to the agenda for the following meeting or meetings of committees.

21. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 27th September 2023 – Planning and Highways Committee meeting.

Wednesday 18th October 2023 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council or one of its Committees.**