

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 21st June 2023 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

www.tidenhamparishcouncil.co.uk

clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To note** Notice of Dispensation requested by members of the Mopla Cottages Committee issued by the Clerk and to be signed at the meeting.
- c) **To note** Notice of Dispensation requested by Councillor Trustees of Tidenham War Memorial Hall and Recreation Ground Trust issued by the Clerk and to be signed at the meeting.
- d) **To note** Notice of Dispensation requested by Councillor Trustees of Sedbury and Beachley Village Hall issued by the Clerk and to be signed at the meeting.
- e) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 17th May 2023.
- b) **To consider any questions** arising from those minutes.

4. SAFER STREETS FUNDING - DAMION COLLINS

Presentation by Damion Collins, FoDDC Community Safety Lead on possible Safer Streets Funding for the Parish. Information on the Fund - <https://www.gov.uk/government/news/safer-streets-fund-continues-to-make-streets-safer>

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>

7. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- i). Planning, Development Control and Highways Committee meeting held on 24th May 2023.
Questions to Councillor Wall, Chairman of the Committee
- ii) Finance and Probity Committee meeting held on 7th June 2023.
Questions to Councillor Bollen, Chairman of the Committee.
- iii) Mopla Cottages Committee meeting held on 7th June 2023.
Questions to Councillor Bollen, Chairman of the Committee.

8. **CHAIRMAN'S ANNOUNCEMENTS**
To receive and note any announcements from the Chairman of the meeting.
9. **REPORT FROM COUNTY COUNCILLOR McFARLING**
To note report from Chris McFarling who may attend the meeting.
10. **PARISH CLERK'S REPORT**
To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.
11. **YOUTH PROJECT**
To note report from Emily Timmins, Youth Worker.
12. **FINANCE**
 - a) To approve payments according to the Financial Statement for May 2023.
 - b) To receive and approve the Financial Statement for May 2023.
 - c) To receive and note the Receipts / Payments spreadsheet to May 2023 as presented to the Finance and Probity Committee at the meeting on 7th June 2023.
 - d) To receive and note the Budget Monitoring Spreadsheet 2023/2024 as presented to the Finance and Probity Committee at the meeting on 7th June 2023.
 - e) To receive and note the YETI Project Spreadsheet 2022/2023 as presented to the Finance and Probity Committee at the meeting on 7th June 2023.
13. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2022/23**
To note the AGAR has been submitted to the external auditor, PKF Littlejohn.
14. **THE PENSIONS REGULATOR – RE-ENROLMENT AND RE-DECLARATION**
To note a re-declaration to The Pensions Regulator that there were no staff required to be re-enrolled in the LGPS at the re-enrolment date of 1st June 2023 has been made.
15. **CODE OF CONDUCT**
To consider adoption of the Tidenham PC Code of Conduct.
16. **RISK ASSESSMENT**
To consider adoption of the Tidenham PC Risk Assessment.
17. **SEDBURY AND BEACHLEY VILLAGE HALL – INSURANCE RENEWAL**
To consider renewal of the Hall insurance with Community First underwritten by Zurich Insurance at an annual premium of £626.72 – year 3 of a 5 year Long Term Agreement. This represents an increase of £99.67 due to index linking of sums insured.
18. **CHASE WI – BUS SHELTER CLEANING**
To consider offer from Chase WI to clean and clear vegetation from 4 bus shelters in the parish in return for a donation of £80 to the WI. This used to be carried out annually prior to the pandemic.
19. **SEDBURY AND DISTRICT LEISURE GARDENERS ASSOCIATION**
To consider annual Management Fee of £640 per annum to be paid for 2023, (three year fee agreed 2021) and to arrange meeting with new allotment management team at the start of the new Council term.
20. **CHAT BENCHES**
 - a) To consider purchase of 3 Chat Benches for installation around the Parish, as recommended by the Amenities Committee from Glasdon at a unit cost of £689.23 (ex VAT) total £2067.69 (£2481.23 inc VAT). Permission to install at the locations – end of Elm Road, double roundabouts Tutshill and top of steps to A48 on Beachley Road, has been granted and Gloucestershire Highways have agreed to install them free of charge.
 - b) To consider if approved @ a) purchasing from earmarked Coronation projects reserves, from the Fund for Future Significant Projects or by virement of funds from general reserves.
 - c) To consider Clerk to write letter to residents in the immediate vicinity of the benches informing them of the installations, if agreed.

21. INFORMATION COMMISSIONER'S OFFICE – REGISTRATION FEE

To note under the GDPR/Data Protection Act 2018, the renewal registration fee of £35 is due to be paid by Direct Debit on 25/06/23.

22. LOCAL COUNCIL AWARD SCHEME – QUALITY STANDARD

To note criteria required to be satisfied prior to applying for the Quality Standard Award.

23. PARKING RESTRICTIONS

To consider action to be taken regarding concerns raised at the Annual Parish Meeting of the lack of enforcement of parking restrictions (yellow line road markings) in the Parish.

24. FOREST OF DEAN DISTRICT COUNCIL – PROPOSED LOCAL PLAN

To consider approaching the District Council for details of how the new Council will be approaching the Local Plan and its previous proposals, particularly regarding potential future development of the Beachley site.

25. TUTSHILL PRE-SCHOOL SUMMER FETE – 24TH JUNE

To consider councillors to attend the Summer Fete on 24th June 11am – 3pm and material required.

26. FOREST HEALTH FORUM

To note report from Forest Health Forum.

27. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

28. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

29. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 28th June 2023 – Planning and Highways Committee meeting.

Wednesday 12th July 2023 – Amenities Committee meeting.

Wednesday 19th July 2023 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council or one of its Committees.**