

You are invited to attend the Annual Meeting of Tidenham Parish Council that has been arranged for **Wednesday 17th May 2023 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

www.tidenhamparishcouncil.co.uk

clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. CHAIRMAN

- a) **To elect** a Chairman for 2023/2024.
- b) **Chairman to sign** the Declaration of Acceptance of Office.

2. VICE CHAIRMAN

- a) **To elect** a Vice Chairman for 2023/2024.
- b) **Vice Chairman to sign** the Declaration of Acceptance of Office.

3. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

4. DECLARATIONS OF INTEREST

- a) **To confirm that all changes to Councillors' Register of Interest have been notified to the Clerk**
- b) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- c) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. REMIT OF COMMITTEES

- a) **To consider** removing the words 'Development Control' from the title of the Planning Committee.
- b) **To consider for adoption the** Remit of Committees.

7. STANDING COMMITTEES

To Appoint members to standing committees as approved by the adoption of 'Remit of Committees'

Amenities Committee
Planning, Development Control and Highways Committee
Finance and Probity Committee
Mopla Cottages Committee

8. PARISH COUNCIL WORKING GROUPS

YETI Project
Staffing Sub Committee

9. PUBLIC AND CHARITABLE BODIES

- a) **To consider** appointments to Public and Charitable Bodies
Poor's Allotment
Tidenham War Memorial Hall and Recreation Trust
Severn Area Rescue Association (SARA)
Forest Economic Partnership

- b) **To note** Lead Councillor roles to be nominated as and when required during each year covering the following areas (but not limited to):
Climate Emergency (Forest Climate Forum)
Partnership Chepstow
The River Severn (in combination with SARA)
Elderly Residents
Forest Economic Partnership
Neighbourhood Watch
Local Schools.
10. **STANDING ORDERS**
To note adoption of Standing Orders to be considered at the June meeting.
11. **FINANCIAL REGULATIONS**
To consider adoption of Financial Regulations.
12. **GENERAL POWER OF COMPETENCE.**
To consider adoption of The General Power of Competence, the Council meeting the criteria required in that is has a CiLCA Qualified Clerk and the number of councillors elected at the last ordinary election equalled two thirds of its total number of councillors.
13. **PROVISION OF INFORMATION UNDER FREEDOM of INFORMATION ACT**
To consider adoption of Provision of Information – Model Publication Scheme.
14. **EMAIL POLICY**
To consider adoption of Email Policy.
15. **CCTV POLICY**
To consider adoption of CCTV Policy.
16. **MINUTES OF PREVIOUS MEETING**
a) **To consider for approval** as a correct record the minutes of the meeting held on 19th April 2023.
b) **To consider any questions** arising from those minutes.
17. **POLICING IN THE PARISH**
To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>
18. **COMMITTEES**
To receive reports, minutes and recommendations from committees and to consider any questions arising from them.
i). Planning, Development Control and Highways Committee meeting held on 26th April 2023.
Questions to Councillor Wall, Chairman of the Committee
ii) Amenities Committee meeting held on 3rd May 2023.
Questions to Councillor Swambo, Chairman of the Committee.
19. **CHAIRMAN’S ANNOUNCEMENTS**
To receive and note any announcements from the Chairman of the meeting.
20. **REPORT FROM COUNTY COUNCILLOR McFARLING**
To note report from Chris McFarling who may attend the meeting.
21. **PARISH CLERK’S REPORT**
To receive and consider the Parish Clerk’s Report. All items requiring the council to make a decision are specified separately on this agenda.

22. **YOUTH PROJECT**
To note report from Emily Timmins, Youth Worker.
23. **FINANCE**
a) To approve payments according to the Financial Statement for April 2023.
b) To receive and approve the Financial Statement for April 2023.
c) To note receipt of first half of the 2023/24 annual precept payment of £56,677.00 was received 21 April 2023.
24. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2022/23**
a) To consider responses to items 1-9 of section 1 of the Annual Governance and Accountability Review (AGAR) 2022/23.
b) To consider signing of the Governance Statement.
c) To consider the Annual Accounting Statements as shown in the Annual Return and certified and signed by the Clerk, and that the Chairman sign the Statements if approved.
d) To consider the dates for the period for exercising of public rights to be set as from Monday 5th June to Friday 14th July 2023.
25. **COUNCILLOR VACANCIES**
To consider advertising of three councillor vacancies for candidates for co-option in June / July 2023.
26. **TWO RIVERS HOUSING - ISSUES IN THE PARISH**
To consider email from Two Rivers Housing following a walk about with Councillor Swambo in April 2023.
27. **FOREST HEALTH FORUM**
To consider response to email from Forest Health Forum regarding emergency medical provision in the area.
28. **POP UP GAZEBOS**
a) To note email from Tutshill Pre School regarding summer fete and need for locally available gazebos for use at such events.
b) To consider purchase of 2 or 3 pop up gazebos for outdoor events for use by the Parish Council or small groups within the Parish from B&Q at a cost of £129.99 each inc VAT.
c) To consider purchase of 2 or 3 pop up gazebos for outdoor events for use by the Parish Council or small groups within the Parish from The Range at a cost of £159.99 each inc VAT.
29. **ANNUAL PARISH MEETING**
To note arrangements for the Annual Parish Meeting on 31st May 2023.
30. **CORRESPONDENCE**
To receive and consider any other correspondence as detailed in the Clerk's Report
31. **COUNCILLORS' REPORTS**
To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.
32. **FUTURE MEETINGS**
To note the dates of future council and committee meetings:
Wednesday 24th May 2023 – Planning and Highways Committee meeting.
Wednesday 31st May 2023 – **ANNUAL PARISH MEETING**
Wednesday 7th June 2023 – Finance and Probity Committee meeting.
Wednesday 7th June 2023 – Mopla Cottages Committee meeting.
Wednesday 21st June 2023 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) Each person will be required to state their name and address.
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
- iii) Questions may be answered but not debated by the Council.
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.