

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 14<sup>th</sup> December 2022 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

[www.tidenhamparishcouncil.co.uk](http://www.tidenhamparishcouncil.co.uk)

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

### 3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 16<sup>th</sup> November 2022.
- b) **To consider any questions** arising from those minutes.

### 4. PUBLIC CONSULTATION

**To receive and consider any questions from the Public**, which may be answered but not debated.

### 5. POLICING IN THE PARISH

- a) **To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.  
<https://www.ukcrimestats.com/Neighbourhood/6107>

### 6. COMMITTEES

**To receive** reports, minutes and recommendations from committees and consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 23<sup>rd</sup> November 2022.  
Questions to Councillor Wall, Chairman of the Committee.
- ii) Finance and Probity Committee meeting held on 30<sup>th</sup> November 2022.  
Questions to Councillor Bollen, Chairman of the Committee.
- iii) Mopla Cottages Committee meeting held on 30<sup>th</sup> November 2022.  
Questions to Councillor Bollen, Chairman of the Committee.

### 7. CHAIRMAN'S ANNOUNCEMENTS

**To receive and note any announcements from the Chairman** of the meeting.

### 8. REPORT FROM COUNTY COUNCILLOR McFARLING

**To note** report from Chris McFarling who may attend the meeting.

### 9. PARISH CLERK'S REPORT

**To receive and consider the Parish Clerk's Report.** All items requiring the council to make a decision are specified separately on this agenda.

### 10. YOUTH WORKER REPORT

**To note** report from Emily Timmins on the progress of the YETI Project.

11. **WYEBANK ROAD FENCE**  
To consider payment of an extra £180 plus VAT – total £216 to WM Garden Services Ltd for unforeseen work during erection of the fence in Wyebank Rd – breaking of buried tarmac path and re-patching.
12. **DEFIBRILLATOR BATTERIES**  
To note payment of £684 for 2 x defibrillator batteries has been made following their red alert status and that the cost of these had increased by £132 inc VAT from the amount agreed by the Amenities Committee. In view of the urgency of this I have paid as an emergency after informing the Chairman of the payment.
13. **SEDBURY AND BEACHLEY VILLAGE HALL COOKER**  
To note on attempting to order the agreed cooker for the kitchen, it was out of stock with no date available for delivery. Following a meeting with the Chairman an alternative Rangemaster Professional cooker with similar capacity was ordered. This model was £1790.83 plus VAT – total £2148.99 which represents a saving of £611.01 and has been paid for. However, the cooker is slightly different in size and necessitated a minor alteration to the kitchen cupboards which will be reflected in the final bill from the builder.
14. **FINANCE**
- a) To approve payments according to the Financial Statement for November 2022.
  - b) To receive and approve the Financial Statement for November 2022.
  - c) To receive and note the Receipts / Payments spreadsheet to November 2022 as presented to the Finance and Probity Committee at the meeting on 30<sup>th</sup> November 2022.
  - d) To receive and note the Budget Monitoring Spreadsheet 2022/2023 as presented to the Finance and Probity Committee at the meeting on 30<sup>th</sup> November 2022.
  - e) To receive and note the YETI Project Spreadsheet 2021/2022 as presented to the Finance and Probity Committee at the meeting on 30<sup>th</sup> November 2022.
  - f) To receive and note the YETI Project Spreadsheet 2022/2023 as presented to the Finance and Probity Committee at the meeting on 30<sup>th</sup> November 2022.
  - g) To note grant application for £5000 from the Gloucestershire Thriving Communities Fund has been approved towards the 2022/23 YETI Project.
  - h) To note grant application for £4000 from the Gloucestershire Build Back Better Fund has been approved in principle towards the Sedbury and Beachley Village Hall kitchen refurbishment.
  - i) To note grant application for £4000 from the Mopla Cottages Committee from Sedbury and Beachley Village Hall has been approved towards the Sedbury and Beachley Village Hall kitchen refurbishment and has been paid to Tidenham Parish Council which has underwritten the project pending grant funding.
15. **BUDGET / PRECEPT 2023/2024**
- a) To approve proposed budget - as recommended by the Finance and Probity Committee.
  - b) To approve Precept amount of £113,354 - as recommended by the Finance and Probity Committee.
16. **INTERNAL AND EXTERNAL AUDIT 2022/23**
- a) To consider appointment of GAPTC to conduct an Internal Audit within the Terms of Reference, for the year 2022 – 2023 at a cost of £275 plus mileage @ 45p per mile from the appointed internal auditor's home.
  - b) To note PKF Littlejohn have been appointed as external auditor for the period 2022/23 to 2026/27.
17. **TRAINING**  
To note Councillor Russell has been booked to attend the Being a Better Councillor course in January, cost £50.
18. **JUBILEE STONE**
- a) To note Forestry England will be maintaining the area around the Stone according to best ecological practices.
  - b) To consider signing of Forestry England letter confirming acceptance of the Parish Council's responsibility for the maintenance of the bench and sign it installed at the Stone.
19. **COMMUNITY HUB EVENT**  
To consider working party of Councillors Koning, Swambo and Tullett to plan the next Community Hub event on 18<sup>th</sup> March 2023. Help from other councillors may be required nearer the time.
20. **TREES SHIRLEY'S GROVE**  
To consider the 21 trees in Shirley's Grove to be removed from the Tree Survey scheduled for 2023 now that the War Memorial Hall Trust is responsible for the area, and the Trust should be informed of the requirement for the survey to be carried out.

**21. CORRESPONDENCE**

**To receive and consider** any other correspondence as detailed in the Clerk's Report.

**22. COUNCILLORS' REPORTS**

**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

**23. CLERK'S SALARY**

**Due to the confidential nature of this item members of the public and press will be excluded from the meeting.**

**24. FUTURE MEETINGS**

**To note** the dates of future council and committee meetings:

Wednesday 21<sup>st</sup> December 2022 – Planning and Highways Committee meeting.

Wednesday 11<sup>h</sup> January 2023 – Amenities Committee meeting.

Wednesday 18<sup>th</sup> January 2023 – Full Council meeting.

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

**This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**