

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 19th October 2022 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council - Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 28th September 2022.
- b) **To consider any questions** arising from those minutes.

4. CO-OPTION OF COUNCILLOR

To consider co-option of Clive Russell to the Parish Council.

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. POLICING IN THE PARISH

- a) **To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>

7. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Amenities Committee meeting held on 5th October 2022.
Questions to Councillor Swambo, Chairman of the Committee.

8. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

9. REPORT FROM COUNTY COUNCILLOR McFARLING

To note report from Chris McFarling who may attend the meeting.

10. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

11. YOUTH WORKER REPORT

To note report from Emily Timmins on the progress of the YETI Project.

12. FINANCE

- a) **To approve payments** according to the Financial Statement for September 2022.
- b) **To receive and approve the Financial Statement** for September 2022.
- c) **To note** the VAT refund for 2021/22 of £7161.53 has now been received.
- d) **To note** the Tump Farm annual community benefit payment of £6203.53 has now been received.
- e) **To note** an invoice for £200 for the Clerk's time as Honorary Secretary and Treasurer to Poor's Allotment Charity has been sent for payment.

13. EXTERNAL AUDIT CONCLUSION

- a) **To note** audited 2021/22 Annual Governance and Accountability Report (AGAR) and External Audit Report and that no issues were identified.
- b) **To note** audited AGAR and Notice of Conclusion of Audit have now been added to website.

14. COMMUNITY HUB EVENT

To note the date of the next Community Hub event has been postponed to Saturday 19th November 2022. Volunteer councillors to attend during the event will be required and a list of participants attending to be agreed.

15. NEWSLETTER – WINTER 2022

- a) **To consider** inclusion of 6 advertisements in the newsletter at a charge of £50 each – total income £300 towards the costs of delivery - from local businesses.
- b) **To consider** quotation from Storm Marketing for the design of Newsletter of £200.00 plus VAT - total cost £240 for 6 pages.
- c) **To consider** quotation from Hanley Court printers for the printing and packaging (suitable for delivery to Royal Mail dist. centre, Swindon) 3,200 A4 Long Edge folded leaflets 115gsm @ **£640**, 3,200 A4 ds leaflet inserts 115gsm @ **£324 Total if inserts used: £965**
- d) **To consider** use of Royal Mail Door to Door Service for distribution of the Winter 2022 Newsletter cost £70.61 plus VAT per 1000 – total cost £202.66 plus VAT (£243.19 inc. VAT).
- e) **To consider** Clerk to pay agreed amounts as and when they are required.
- f) **To note** articles or suggestions to be sent to Clerk as soon as possible.

16. SEDBURY AND BEACHLEY VILLAGE HALL – KITCHEN

To consider provision of an oven and fridge/ freezer in S&BVH to help provide meals for those in the Parish struggling in the current economic climate and how this might best be achieved. Expenditure and work required to be included on future agenda.

17. JUBILEE STONE BENCH PLAQUE

To consider Forestry England have advised the cost of the plaque for the Jubilee Stone bench has increased from £20 plus VAT (£24 total) to £26.30 plus VAT (£31.56 total).

18. POST COVID MEETING RULES

To consider ending of restrictions and website / agenda guidance.

19. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

20. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

21. FUTURE MEETINGS

To note the dates of future council and committee meetings:
Wednesday 26th October 2022 – Planning and Highways Committee meeting.
Wednesday 9th November 2022 – Amenities Committee meeting.
Wednesday 16th November 2022 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) **Each person will be required to state their name and address.**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) **Questions may be answered but not debated by the Council.**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**