

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 28<sup>th</sup> September 2022 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

### 3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 20<sup>th</sup> July 2022.
- b) **To consider any questions** arising from those minutes.
- c) **To consider for approval** as a correct record the minutes of the extraordinary meeting held on 27<sup>th</sup> July 2022.
- d) **To consider any questions** arising from those minutes.

### 4. PUBLIC CONSULTATION \*\*\*

**To receive and consider any questions from the Public**, which may be answered but not debated.

### 5. POLICING IN THE PARISH

- a) **To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.  
<https://www.ukcrimestats.com/Neighbourhood/6107>

### 6. COMMITTEES

**To receive reports, minutes and recommendations from committees** already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 27<sup>th</sup> July 2022.  
Questions to Councillor Wall, Chairman of the Committee.
- ii) Planning, Development Control and Highways Committee meeting held on 24<sup>th</sup> August 2022.  
Questions to Councillor Wall, Chairman of the Committee.
- iii) Finance and Probity Committee meeting held on 7<sup>th</sup> September 2022.  
Questions to Councillor Bollen, Chairman of the Committee.
- iv) Mopla Cottages Committee meeting held on 7<sup>th</sup> September 2022.  
Questions to Councillor Bollen, Chairman of the Committee.

### 7. CHAIRMAN'S ANNOUNCEMENTS

**To receive and note any announcements from the Chairman** of the meeting.

### 8. REPORT FROM COUNTY COUNCILLOR McFARLING

**To note** report from Chris McFarling who may attend the meeting.

9. **PARISH CLERK'S REPORT**  
**To receive and consider the Parish Clerk's Report.** All items requiring the council to make a decision are specified separately on this agenda.
10. **YOUTH WORKER REPORT**  
a) **To note** report from Emily Timmins on the progress of the YETI Project.  
b) **To note** a payment of £700.36 was made on 25<sup>th</sup> August 2022 to the Youth Worker to refund payments she had made personally for the summer activities. This amount to come from the Social Prescribing element of the Project. In view of the amount, payment was approved by the Chairman.
11. **RESIGNATION OF COUNCILLOR KOTECHA**  
**To note** resignation of Councillor Bethan Kotecha received 5<sup>th</sup> September 2022.
12. **SEDBURY AND BEACHLEY VILLAGE HALL – GATE REPAIR**  
**To note** emergency repairs to the entrance gate at Sedbury and Beachley Village Hall were authorised under Clerk's emergency payments. Total cost £88 (no VAT).
13. **PARISH COUNCIL INSURANCE RENEWAL**  
a) **To consider** suitability of cover of Insurance Policy with Hiscox and that it meets the Parish Council's requirements.  
b) **To consider** renewal of Parish Council Insurance Policy with Hiscox. Year 2 of a 3 year Long Term Agreement to 30<sup>th</sup> September 2024 @ £2205.65 per annum (including Insurance Premium Tax and administration fee).
14. **FINANCE**  
a) **To approve payments** according to the Financial Statement for August 2022, including payments made in August when no Full Council meeting held.  
b) **To receive and approve the Financial Statement** for August 2022.  
c) **To receive and note** the Receipts / Payments spreadsheet to August 2022 as presented to the Finance and Probity Committee at the meeting on 7<sup>th</sup> September 2022.  
d) **To receive and note** the Budget Monitoring Spreadsheet 2022/2023 as presented to the Finance and Probity Committee at the meeting on 7<sup>th</sup> September 2022.  
e) **To receive and note** the YETI Project Spreadsheet 2021/2022 as presented to the Finance and Probity Committee meeting on 7<sup>th</sup> September 2022.
15. **TUMP FARM COMMUNITY BENEFIT**  
**To note** the invoice for year 6 of 25 annual payment has been raised and sent to Tump Farm for payment. The total this year (£5000 plus RPI @ May 22) is £6203.53.
16. **WALES AND WEST UTILITIES**  
**To note** Wales and West Utilities have agreed to pay £1000 for the unauthorised use of Parish Council land in Wyebank Road.
17. **VAT RETURN**  
**To note** the VAT return for 2021/2022 has been prepared and submitted. The VAT refund due is £7161.53.
18. **EON – UNMETERED ELECTRICITY SUPPLY – BEACHLEY DEFIBRILLATOR**  
**To note** a refund cheque for £2.51 has been received from EON due to an overpayment occurring during their transfer of the account to Npower.
19. **2022/2023 PRECEPT**  
**To note** the remaining £53,635.50 of the 2022/23 precept has now been received.
20. **ARNOLD BAKER ON LOCAL COUNCIL ADMINISTRATION**  
**To consider** purchase of 13<sup>th</sup> Edition Arnold Baker manual (currently use 10<sup>th</sup> edition) at discounted cost of £137 plus postage £4.00 + VAT, total cost £141.80 - if pre-ordered through SLCC (publish date November 2022).
21. **FoDDC LOCAL PLAN SECOND PREFERRED OPTION**  
**To consider** submission of responses to the Local Plan Consultation, as prepared following discussion with members of the Planning and Highways Committee. An extension to the original closing date has been agreed by the FoDDC to 7<sup>th</sup> October 2022.

22. **TIDENHAM WAR MEMORIAL HALL AND RECREATION TRUST + GAZEBO**  
a) **To note** a Lawful Development Certificate from FoDDC has been received, confirming that the proposed Gazebo does not require planning permission.  
b) **To receive** feedback from Councillors Swambo and Wall from the Trust meeting on Tuesday 20<sup>th</sup> September.
23. **COMMUNITY HUB EVENT**  
**To note** the date of the next Community Hub event is Saturday 15<sup>th</sup> October 2022. Volunteer councillors to attend during the event required.
24. **COMMUNITY GARDEN**  
**To note** a meeting for the public interested in being involved in the Community Garden Project has been arranged for Saturday 22<sup>nd</sup> October 2022.
25. **SPEED AWARENESS**  
**To note** the Assistant Clerk has now taken delivery of '20 is plenty' wheelie bin stickers and lamppost signs and will be purchasing tie wraps costing £7.28 through his expenses. Location of the various signs will need to be agreed.
26. **CORRESPONDENCE**  
**To receive and consider** any other correspondence as detailed in the Clerk's Report
27. **COUNCILLORS' REPORTS**  
**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.
28. **ASSISTANT CLERK'S SALARY**  
**Due to the confidential nature of this item members of the public and press will be excluded from the meeting.**
29. **FUTURE MEETINGS**  
**To note** the dates of future council and committee meetings:  
Wednesday 5<sup>th</sup> October 2022 – Amenities Committee meeting.  
Wednesday 19<sup>th</sup> October 2022 – Full Council meeting.

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:**

- i) Each person will be required to state their name and address.
  - ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.
  - iii) Questions may be answered but not debated by the Council.
  - iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.
- Members of the public wishing to attend the meeting must adhere to the Covid 19 guidance for meetings such as the wearing of a face covering and mask, maintaining social distancing, hand sanitising and providing contact details on arrival. For full details of the Council's rules for attendance following due risk assessment please go to the Meetings page of the website [Meetings 2022 \(tidenhamparishcouncil.co.uk\)](https://www.tidenhamparishcouncil.co.uk/Meetings2022)**