

Minutes of the Amenities Committee Meeting held on 9th March 2022 at 7.00pm at Sedbury & Beachley Village Hall, King Alfred's Road, Sedbury.

Present: Councillors: Koning, McBride, Swambo (chairman), Tullett and Wall.
Officers: David Stevens (Clerk's Assistant).

1. APOLOGIES

- a. **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Bollen, Edwards and Molyneux.
- b. **Resolved to accept** those apologies received with reasons for absence from Councillor Bollen, Edwards and Molyneux.

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. None received.

3. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 10th November 2021. There was one typo on page 8 item 12, date of next meeting should be 12th January 2022.
- b. **To consider** any questions arising from those minutes.

Page 6 item 5d, Councillor McBride advised that the Gardeners Club have not met over the last few months but will consider options for the refurbishment of the Clay Jones memorial bench at a future meeting.

Page 8 Item 11, Councillor Koning advised that the Clerk has asked the district council legal representative for guidance on costly repairs to closed churchyards following receipt of NALC guidance notes. The Council needs to resolve as the Tutshill church like for like wall and gate repair costs previously quoted are unaffordable.

4. PUBLIC CONSULTATION

There were no members of the public present.

5. CLERK'S ASSISTANT REPORT

- a. **Resolved to note and accept** the Amenities budget sheet. The Clerk's Assistant detailed the budget balance and identified the invoices to be paid before year end.
- b. **Resolved to note** Belway Homes have approved the siting of new dog bin at Manor Chase and the new dog bin has been installed. Feedback from the contractor also suggests that having a third dog bin in the immediate area of Elm Road has not resolved the increased use of these dog bins.
- c. **Resolved to note** FoDDC have approved the planning application for the Wyebank Road fence.
- d. **Resolved to note** a Lawful Development Certificate for three of the proposed Parish Chat benches has been issued. GCC Highways application can now be submitted. Councillor Koning asked if the resident that enquired about refurbishing the Lady Waring bench on Coleford Road be contacted by the Clerk's Assistant.
- e. **Resolved to note** fallen tree on Wyebank Road following storm Eunice. Councillor Swambo also advised of a large Beech tree at the edge of the skate park that appears to have died.
- f. **Resolved to note** quotes have been received for container storage at Sedbury and Beachley Village Hall. Councillors were concerned with the cost and suggested if storage is still required cheaper alternatives are identified.
- g. **Resolved to note** that a new contractor is to be identified for the monthly play area inspections. The Clerk's Assistant advised Chepstow Town Council have been asked to advise what they do and that the Clerk will advertise for a handyman in the next newsletter. The Clerk has also been asked to check with the insurance company if the inspections can be reduced to every two months. The Clerk's Assistant agreed to temporarily perform the monthly checks.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

None

7. TO CONSIDER OPEN SPACE ISSUES

- a. **Resolved to accept** request from Tutshill WI to fix a noticeboard to the inside of the Tutshill War Memorial Hall bus shelter.
- b. **Resolved to not** request quotes to replace the faulty and unrepairable CCTV on King Alfred's Road should be obtained. CCTV unit to be left in place for the time being.
- c. To consider the repair of the gate hinge on the north west-west corner of playing field behind the Sedbury and Beachley Village Hall. There was no identified contractor for a third quote. The cost of repair to be taken from the 2022/23 budget.
- i. **Resolved to not accept** – Greenfields – Supply and install new gate eye bolt, quote based on being on site for item 8.a. **£20.00 + Vat = £24.00.**
- ii. **Resolved to accept** – WM Garden Services – Supply and fit new gate hinge. **£80.00 + Vat = £96.00.**
- d. **Resolved to accept** the repair of the fence at the back of the Sedbury and Beachley Village Hall. Quote received from WM Garden Services only because they were the original contractor for the fence. The cost of repair to be taken from the 2022/23 budget.
- i. WM Garden Services – Cost to replace fence post. **£340.00 + Vat = £408.00.**
- e. **Resolved to accept** the revised quote for the replacement fencing along Wyebank Road. This item was previously considered in March 2020 and September 2021 and the Committee resolved to accept quotes for £5,172 and £5,796 including Vat. Three quotes were originally considered in March 2020, and £5,172 was earmarked in 2020/21.
- i. WM Garden Services – Total includes the following items: **£5,360.00 + Vat = £6,432.00**
- Supply and install 1.8 Vmex fence approx. 90Lm, allowance for hand dig where necessary. **£4,860.00 + Vat = £5,832.**
 - Cut and remove high posts and remove wire leaving existing stock netting. **£380.00 + Vat = £456.00.**
 - Detailed plan of where posts to be installed for planning application. **£120.00 + Vat = £144.00.**

8. TO CONSIDER PLAY AREA ISSUES

- a. To consider the repair of the agility trail equipment in the Sedbury and Beachley Village Hall play area. This item was previously considered in September 2021; however, the contractor has been unable to repair and others will only quote for replacement due to potential liability issues. There was no identified contractor for a third quote. The cost of repair to be taken from the 2022/23 budget.
- i. **Resolved to not accept** – Greenfields – Replace broken agility unit with Tarzan Traverse – 10-year anti rot guarantee. **£1,617.60 + Vat = £1,941.12.**
- ii. **Resolved to accept** – WM Garden Services – Replace broken agility unit with Jungle Walk in wood with steel legs. **£1,950.00 + Vat = £2,340.00.**
- b. To consider the repair of the safety surfacing, space net roundabout and swing in the Danes Hill play area. There was no identified contractor for a third quote. The cost of repair to be taken from the 2022/23 budget.
- i. **Resolved to not accept** – Greenfields – Repair the safety surfacing with wet pour, grease space net bearings and correct height of swing. **£526.50 + Vat = £631.80.**
- ii. **Resolved to accept** – WM Garden Services – Repair the two holes in the safety surfacing, supply and fix new bearings and supply and fit new chains to one swing. **£660.00 + Vat = £792.00.**

- c. To consider the repair of the safety surfacing under the junior swings in the Tutshill War Memorial play area. There was no identified contractor for a third quote. The cost of repair to be taken from the 2022/23 budget.
- i. **Resolved to not accept** – Greenfields – Repair the safety surfacing with wet pour.
£395.00 + Vat = £474.00.
 - ii. **Resolved to accept** – WM Garden Services – Patch repair the safety surfacing.
£160.00 + Vat = £192.00.
- d. To consider the repair of the junior multi-play broken welds on the slide in the Tutshill War Memorial play area. There was no identified contractor for a third quote. The cost of repair to be taken from the 2022/23 budget.
- i. **Resolved to not accept** – Greenfields – Carryout stainless-steel welding on side support mounts.
£442.50 + Vat = £531.00.
 - ii. **Resolved to accept** – WM Garden Services – Weld slide bottom support.
£350.00 + Vat = £420.00.
 - iii. **Resolved to accept** – WM Garden Services – Replace timber roof slate.
£95.00 + Vat = £114.00.

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **Resolved to note** the updated S106 report received from FoDDC.
- b. **Resolved to note** the correspondence from a resident with regards Wyebank Road replacement fence.

10. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

Council Koning – reported the Sedbury and Beachley Village Hall sign on Beachley Road is again pointing in the wrong direction. Issue to be reported to GCC Highways.

Councillor Wall – reported meeting between MPs Mark Harper MP and David Davies, and Cllrs Richard John (MCC) and Mark Hawthorne (GCC) in Tidenham to agree advance plans to end congestion in Chepstow. Councillors were concerned that the Parish Council were not aware of the meeting or given chance to contribute.

Councillor McBride – advised the Offa's Dyke path near to Sedbury Lane/Rock Villa Lane has been closed with temporary fencing and no closure notices or diversions. Closure to be reported to GCC Highways and PROW.

11. TO CONFIRM THE DATE OF THE NEXT MEETING

Next meeting 11th May 2022.

There being no further business the meeting ended at 8:22pm.