

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 16th March 2022 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 16th February 2022.
- b) **To consider** any questions arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. POLICING IN THE PARISH

- a) **To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>.
- b) **To note** Natalie Lang will be leaving as PSCO for the Tidenham area.

6. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- i) Planning and Highways Committee meeting held on 23rd February 2022.
Questions to Councillor Koning, Chairman of the Committee.
- ii) Finance and Probity Committee meeting held on 2nd March 2022.
Questions to Councillor Bollen, Chairman of the Committee
- iii) Mopla Cottages Committee meeting held on 2nd March.
Questions to Councillor Bollen, Chairman of the Committee.
- iv) Amenities Committee meeting held on 9th March 2022.
Questions to Councillor Swambo, Chairman of the Committee.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. REPORT FROM COUNTY COUNCILLOR McFARLING

To note report from Chris McFarling who may attend the meeting.

9. YOUTH WORKER REPORT

To note report from Emily Timmins on the progress of the YETI (Youth Engagement Tidenham Initiative) Project.

10. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

11. FINANCE

- a) **To approve payments** according to the Financial Statement for February 2022.
- b) **To receive and approve the Financial Statement** for February 2022.
- c) **To receive and note** the Receipts / Payments spreadsheet to February 2022 as presented to the Finance and Probity Committee at the meeting on 2nd March 2022.
- d) **To receive and note** the Budget Monitoring Spreadsheet 2021/2022 as presented to the Finance and Probity Committee at the meeting on 2nd March 2022.
- e) **To receive and note** the YETI Project Spreadsheet 2021/2022 as presented to the Finance and Probity Committee meeting on 2nd March 2022.

12. EARMARKING OF FUNDS IN RESERVES – 2020/21 BUDGET

To consider earmarking of funds for the following amounts for work that has been approved during the 20/21 financial year but has not yet been carried out and/or invoiced:

- a) £4812 - WM Garden Services - Wyebank Road fence.
- b) £360 - WM Garden Services - Wyebank Road fence disposal.
- c) £1000 – Ormerod Road roundabout.

(Total 20/21 earmarked funds = £6,172).

13. EARMARKING OF FUNDS IN RESERVES – 2021/22 BUDGET

To consider earmarking of funds for the following amounts for work that has been approved during the 21/22 financial year but has not yet been carried out and/or invoiced:

- a) £144 – WM Garden Services – Wyebank Road detailed plan.
- b) £552 – Defib Store – Two replacement defib. batteries.
- c) £1446 – Greenfields Garden Services – Year 2 tree work.
- d) £1116 – WM Garden Services – Wyebank Road fence.
- e) £1078.20 – Newsletter costs as agreed January 2022.

(Total 20/21 earmarked funds = £4336.20).

14. RINGFENCING OF FUNDS IN RESERVES

- a) **To consider** ringfencing of funds of £15,000 from future significant projects reserves for HM Queen Platinum Jubilee projects.
- b) **To consider** ringfencing of funds of £9,136 for future significant projects.
- b) **To consider** ringfencing of funds of £16,991 for Tump Solar Farm Community Benefit allocated to YETI project.

15. ANNUAL PARISH MEETING

To note start time of the Annual Parish Meeting on Wednesday 4th May 2022 to be 7pm – not 6pm as in item 19 January 2022 agenda.

16. COVID 19 MEETING ATTENDANCE RULES

To consider withdrawing of rules of attendance at meetings following the removal of Government Covid 19 domestic restrictions in England.

17. STAFFING SUB COMMITTEE

To consider appointment of Councillor Hartford-Beynon to the Staffing Sub Committee.

18. GLOS. COUNTY COUNCIL BUILD BACK BETTER GRANT APPLICATION

To note the application for £700 towards the cost of native species wildflower plant plugs under the Build Back Better Fund has been approved.

19. COMMUNITY INCLUSION CLINICS

To note feedback from the first Community Inclusion Clinic on Saturday 5th March 2022 at Sedbury and Beachley Village Hall.

20. LOCAL LEADERS FOR CLIMATE ACTION

To note feedback from the Local Leaders for Climate Action event in Lydney, Saturday 5th March 2022.

21. CHEPSTOW SOCIETY

To note report from Councillor Wall on the Chepstow Society meeting February 2022.

22. UKRAINE HUMANITARIAN APPEAL

To consider donation from Tidenham Parish Council to the Ukraine Humanitarian Appeal through the Disasters Emergency Committee. Under the General Power of Competence, the Council is able to make such a donation. Amount to be agreed by Councillors – there are funds remaining / unused in the Grant Budget for 2021/22 of £1500.

23. RENEWAL OF ZOOM SUBSCRIPTION

To consider renewal of annual Zoom Subscription of £119.90 (£143.88 inc VAT) and that this renewal be set up using the Parish Council Debit Card – subject to its arrival before the renewal date of 15th April 2022.

24. LAWFUL DEVELOPMENT CERTIFICATE – COMMUNITY GARDEN

To note the cost of the application to the FoDDC for the Lawful Development Certificate application was £115.50 not £103 as they previously quoted and which was agreed December 2021, which became apparent once the application was submitted.

25. HM QUEEN PLATINUM JUBILEE MEDALS

- a) **To consider** purchase of 500 medals of one of two designs for primary age children in the Parish from Trophies Plus Medals Ltd - cost £400.50 inc VAT (£333.75 ex VAT) which includes a discount of 10% on the published price of 89p each.
- b) **To consider** purchase of 500 medals of one of two designs with engraving for primary age children in the Parish from Trophies Plus Medals Ltd - cost £850.50 inc VAT (ex VAT £708.75) which includes a discount of 10% on the published price of £1.89 each.
- c) **To note** if a) or b) above agreed, parents living in the Parish with children attending schools outside of it will be invited to apply for a medal.

26. BANDSTAND / SHELTER TUTSHILL RECREATION GROUND

- a) **To consider** Darell Gazebo as bandstand / shelter to place on Recreation Ground.
- b) **To consider** quotation from Hand Made Places for supply, installation and delivery of Darell Gazebo of £19,565.50 (£23,478 inc VAT) with rubber mulch flooring, or £19,216 (£23,059.20 inc VAT) with Conipave flooring.
- c) **To consider** quotation from Greenfields Garden Services Ltd for supply, installation and delivery of Hand Made Places Darell Gazebo for £12,629 (£15,154.80 inc VAT) with rubber mulch flooring.
- d) **To consider** quotation from WM Garden Services Ltd for Gazebo flooring of £4194 (£5032.80 inc VAT) with tarmac surface or £5994 (£7192.80 inc VAT) with resin bound finish surface.
- e) **To note** WM Garden Services Ltd still to quote for supply, delivery and installation of Darell Gazebo.
- f) **To consider** final decision on purchase subject to agreement with Tidenham War Memorial Hall and Recreation Trust to pay minimum amount of 50% of ex VAT costs towards the purchase price.
- g) **To note** according to FoDDC planning rules, Gazebo should not require planning permission – Clerk to ask advice.

27. PARISH COUNCIL LOGO

- a) **To consider** a competition to design a new Parish Council logo amongst the four schools in the Parish. Youth Worker to co-ordinate.
- b) **To consider** rules of the competition, including that the Council has final choice of a winning logo and may choose not to use any of the submitted logos if none deemed suitable.

28. THE RISING SUN, WOODCROFT

To note email from the Rising Sun Woodcroft Community Pub Ltd., thanking the Parish Council for its support.

29. CLERK AND CLERK'S ASSISTANT SALARIES

Due to the confidential nature of this item members of the public and press will be excluded from the meeting.

30. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report.

31. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

32. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 23rd March 2022 – Planning and Highways Committee meeting.

Wednesday 20th April 2022 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**