

## **TIDENHAM PARISH COUNCIL**

### **HOLDING FACE TO FACE MEETINGS IN SEDBURY AND BEACHLEY VILLAGE HALL.**

Following an assessment of the Hall, and in order that councillors, staff and members of the public feel as safe as possible, the following steps will be taken at Council meetings in the Hall to mitigate risks identified. Meetings will take place in the Steve Ford Room.

#### **Track and Trace**

Members of the public will be required to give their name, address and telephone number on the sheet that will be on the table in the Hall foyer.

#### **Socially Distancing**

Individual tables and chairs will be placed around the Hall so that there will, where possible, be 1.5 metres distance between each person attending.

When moving around the Hall please maintain a 1.5 metre distance from other attendees if possible.

#### **Sanitising**

Should you wish to wipe your table and / or chair, antiseptic wipes will be available for you to do so.

Hand sanitiser will be on the table in the foyer of the Hall. Please use on entry.

Please bring your own drink of water etc. for the meeting if required.

#### **Spreading Infection**

Face coverings or masks must be worn when arriving and when moving around the Hall. They may be removed whilst seated.

The main entrance door and windows on each side of the Hall will be open during the meeting to allow a through flow of air.

#### **Toilets**

The disabled toilet at the end of the other larger Hall will have been cleaned – please use this toilet if needed.

The Hall does not have standing water tanks and the taps and toilets have been flushed regularly during the period of closure.