

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 20th October 2021 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. **ATTENDANCE**
 - a) **To receive** apologies for absence from those councillors unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons for absence.

2. **DECLARATIONS OF INTEREST**
 - a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
 - b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. **MINUTES OF PREVIOUS MEETING**
 - a) **To consider for approval** as a correct record the minutes of the meeting held on 15th September 2021.
 - b) **To consider** any questions arising from those minutes.

4. **PRESENTATION BY CAROLINE SMITH - SENIOR MANAGER, ENGAGEMENT & INCLUSION GLOUCESTERSHIRE NHS CLINICAL COMMISSIONING GROUP**

Caroline will be joined by Marion Andrews-Evans, Director of Nursing and Quality Lead and Philip Meredith from Aneurin Bevan Health Board.

5. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.

6. **POLICING IN THE PARISH**

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107> PCSO Natalie Lang to attend the November meeting.

7. **COMMITTEES**

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.
There were no committee meetings since the September meeting.

8. **CHAIRMAN'S ANNOUNCEMENTS**

To receive and note any announcements from the Chairman of the meeting.

9. **REPORT FROM COUNTY COUNCILLOR McFARLING**

To note report from Chris McFarling who will be attending the meeting.

10. **PARISH CLERK'S REPORT**

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

11. **FINANCE**
 - a) **To approve payments** according to the Financial Statement for September 2021.
 - b) **To receive and approve the Financial Statement** for September 2021.

12. **CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (CiLCA)**

To note the Clerk has now achieved the CiLCA Certificate.

13. **TIDENHAM WAR MEMORIAL HALL AND RECREATION GROUND TRUST**

To sign new Agreement between the Trust and the Parish Council, commencing 1st April 2021.

14. **LONE WORKING POLICY**

To consider adoption of Lone Working Policy.

15. **YETI PROJECT**
 - a) **To note** report from Emily Timmins, Youth Worker.
 - b) **To note** the total expenditure for the initial setting up of the Youth Worker in post was £1193.00 (laptop £1002 inc VAT, refurbished mobile phone £139 inc. VAT, Enhanced DBS check £52 inc VAT). The increase of £193 above the agreed £1000 set up costs (Minute June 2021 page 6 item e) agreed with Chairman under urgent requirements.
 - c) **To note** satisfactory enhanced DBS certificate for Emily Timmins seen by the Clerk.
 - d) **To note** TP Jones, payroll company, have confirmed that the current fee of £48 plus VAT per quarter for preparation of payroll includes up to 3 employees so there will be no increase in fees.
 - e) **To consider** setting of initial parameters for expenditure from the Social Prescribing Fund as: up to £100 per item of expenditure without prior authorisation and expenditure to be for the benefit of young people (up to age 24) in the Tidenham Parish community, including those living and attending school in the Parish.
 - f) **To consider** payment of £100 'float' to the Youth Worker for purchases under the Social Prescribing Fund. Purchases to be claimed as monthly expenses and repayment of the £100 as a deduction from final salary at the end of the project or on termination of employment - to be added to the Employment Contract.

16. **NEWSLETTER**

To consider proof reading of draft newsletter by councillor when available to avoid delay in delivery.

17. **QUEEN'S GREEN CANOPY – OAK TREES**

To consider locations for the planting of the 2 oak trees being supplied by The Honourable Company of Gloucestershire.

18. **NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) TRAINING**

To consider topics for submission to NALC for the 2022/23 training programme.

19. **CLERK AND CLERK'S ASSISTANT SALARIES**

Due to the confidential nature of this item members of the public and press will be excluded from the meeting.

20. **CORRESPONDENCE**

To receive and consider any other correspondence as detailed in the Clerk's Report.

21. **COUNCILLORS' REPORTS**

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

22. **FUTURE MEETINGS**

To note the dates of future council and committee meetings:
Wednesday 27th October 2021 – Planning and Highways Committee meeting.
Wednesday 10th November 2021 – Amenities Committee Meeting.
Wednesday 17th November 2021 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to attend the meeting must adhere to the Covid 19 guidance for meetings such as the wearing of a face covering and mask, maintaining social distancing, hand sanitising and providing contact details on arrival. For full details of the Council's rules for attendance following due risk assessment please go to the Meetings page of the website [Meetings 2021 \(tidenhamparishcouncil.co.uk\)](https://tidenhamparishcouncil.co.uk) .