

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 15th September 2021 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. **ATTENDANCE**

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. **DECLARATIONS OF INTEREST**

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. **MINUTES OF PREVIOUS MEETING**

- a) **To consider for approval** as a correct record the minutes of the meeting held on 21st July 2021.
- b) **To consider** any questions arising from those minutes.

4. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.

5. **POST COVID 19 LOCKDOWN MEETING RULES**

To consider revised safe meeting measures - until January 2022 before reviewing in December 2021, according to the prevailing circumstances at that time.

6. **POLICING IN THE PARISH**

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

7. **COMMITTEES**

- a) **To receive reports, minutes and recommendations from committees** and to consider any questions arising from them.
 - i) Planning and Highways Committee meeting held on 28^h July 2021.
Questions to Councillor Koning, Chairman of the Committee.
 - ii) Planning and Highways Committee meeting held on 25th August 2021.
Questions to Councillor Koning, Chairman of the Committee.
 - iii) Finance and Probity Committee meeting held on 1st September 2021.
Questions to Councillor Bollen, Chairman of the Committee.
 - iv) Mopla Cottages Committee meeting held on 1st September 2021.
Questions to Councillor Bollen, Chairman of the Committee.
 - ii) Amenities Committee meeting held on 8th September 2021.
Questions to Councillor Swambo, Chairman of the Committee.

8. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

9. REPORT FROM COUNTY COUNCILLOR McFARLING

To note report from Chris McFarling who is hoping to attend the meeting.

10. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

11. FINANCE

- a) To approve payments according to the Financial Statement for August 2021.
- b) To receive and approve the Financial Statement for August 2021.
- c) To receive and note the Receipts / Payments spreadsheet to August 2021 as presented to the Finance and Probity Committee at the meeting on 1st September 2021.
- d) To receive and note the Budget Monitoring Spreadsheet 2021/2022 as presented to the Finance and Probity Committee at the meeting on 1st September 2021.
- e) To note The Finance and Probity Committee carried out extra checks on payments and entries made during 2020/21 when meetings were held remotely at the meeting on 1st September 2021 and all were found to be correct.

12. EXTERNAL AUDIT CONCLUSION

- a) To consider audited 2020/21 AGAR and External Audit Report and any actions required.
- b) To note audited AGAR and Notice of Conclusion of Audit have now been added to website.

13. CLIMATE EMERGENCY

- a) To consider Tidenham Parish Council commitment to climate action and adoption of the following declaration: 'Tidenham Parish Council resolves to recognise the climate emergency. We fully support the Forest of Dean District Council declaration on the climate emergency. We will work with the Tidenham community, FODDC and other parish councils to develop and support local initiatives that will contribute to, protect and enhance all aspects of our locality including the built environment, the natural environment, transport, ecology and renewable energy'.
- b) To consider appointment of Climate Action working Group of three councillors. Cllrs Hartford-Beynon and Koning currently joint lead councillors for this.
- c) To consider responses to FoDDC Climate Emergency Strategy and Action Plan 2022-25: Call for Evidence.

14. PLANNING AND HIGHWAYS COMMITTEE

To note resignation of Councillor Bollen from the Planning and Highways Committee of the Parish Council.

15. TIDENHAM WAR MEMORIAL HALL AND RECREATION GROUND TRUST

To consider appointment of Councillors Hartford-Beynon and Swambo as Parish Council representative Trustees to the Trust.

16. GDPR/DATAPROTECTION ACT 2018 FEE

To note payment of annual renewal of data protection fee of £35 payable under the GDPR and Data Protection Act 2018 was collected by direct debit on 25 June 2021 (annual direct debit payment agreed June 2018 Minute page 5 item 11).

17. EON – UNMETERED ELECTRICITY SUPPLY - BEACHLEY DEFIBRILLATOR

- a) To note unit cost of unmetered supply increases from 22.10p per kWh to 25.40p per kWh from 1st September 2021.
- b) To consider payment of future bills by direct debit and, if agreed, sign mandate.

18. TRAINING AND DEVELOPMENT POLICY

To consider adoption of Training and Development Policy for Tidenham Parish Council.

19. PARISH COUNCIL INSURANCE RENEWAL

- a) To consider renewal of Parish Council Insurance Policy with Hiscox, as recommended by Came and Co Brokers, for one year to 30th September 2022 @ £2161.06 (including Insurance Premium Tax). Administration fee of £50 waived for this year.

b) **To consider** renewal of Parish Council Insurance Policy with Hiscox, as recommended by Came and Co Brokers, under a 3 year Long Term Agreement to 30th September 2024 @ £2053.01 per annum (including Insurance Premium Tax). Administration fee of £50 waived for this year.

20. EMPLOYMENT OF YOUTH WORKER

Due to the confidential nature of this item members of the public and press will be excluded from the meeting.

21. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report.

22. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

23. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 22nd September 2021 – Planning and Highways Committee meeting.

Wednesday 20th October 2021 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to attend the meeting must adhere to the Covid 19 guidance for meetings such as the wearing of a face covering and mask, maintaining social distancing, hand sanitising and providing contact details on arrival. For full details of the Council's rules for attendance following due risk assessment please go to the Meetings page of the website [Meetings 2021 \(tidenhamparishcouncil.co.uk\)](http://tidenhamparishcouncil.co.uk) .