

**Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 1<sup>st</sup> September 2021 at 7.00pm at Sedbury and Beachley Village Hall.**

**Present:** Councillors Bollen, Koning, Molyneux, O'Toole and Tullett. Officers: Mrs C Hinton (Clerk).

1. **ATTENDANCE**
  - a) **To receive** apologies for absence from those councillors unable to attend. **All Committee members present.**
  - b) **To consider for acceptance** those apologies received with reasons for absence.
  
2. **DECLARATIONS OF INTEREST**

**To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*
  
3. **MINUTES OF PREVIOUS MEETING**
  - a) **Resolved to approve** as a correct record the minutes of the meeting held on 7<sup>th</sup> July 2021.
  - b) **To consider any questions** arising from those minutes. **There were none.**
  
4. **PUBLIC CONSULTATION**

**To receive and consider any questions from the Public**, which may be answered but not debated. **None present.**
  
5. **PARISH CLERK'S REPORT**

**Resolved to receive and accept** the Parish Clerk's Report.
  
6. **ACCOUNTS**
  - a) **Resolved to approve** the Accuracy of the Receipts and Payments entries to 31<sup>st</sup> August 2021.
  - b) **Resolved to receive and note** Budget Monitoring Sheet 2021/2022.
  - c) **Resolved to note** entries in Receipts / Payments spreadsheet were checked by Cllr. Bollen prior to the meeting.
  
7. **QUARTERLY FINANCIAL CHECKS**

**To Undertake Quarterly Financial Checks.**

Five invoices and supporting paperwork were checked and found to be correct.
  
8. **FINANCIAL CHECKS ON 2020/2021 ACCOUNTS**
  - a) **To undertake spot checks** on payments made during 2020/21 virtual meetings.  
A sample check of correct payment procedures for October 2020 was made by Councillors Bollen and O'Toole and found to be correct.
  - b) **To undertake spot checks** on receipts / payments 2020/2021 in quarterly checks format.  
The Clerk recommended that five invoices and supporting paperwork picked at random from the period of lockdown be checked. This was done in the format of the normal quarterly checks and all found to be correct.
  
9. **GRANT APPLICATIONS**
  - a) **To consider** application for a grant of £3285 from Severn Area Rescue Association (SARA) for Replacement CCTV Beachley protection equipment £2580 and Digital Vehicle Radio £705.  
**This application was considered to be more appropriate for the Mopla Cottages Charity and was transferred to the meeting of the Mopla Cottages Committee on 1<sup>st</sup> September 2021 for consideration.**
  - b) **Resolved to approve** application for a grant of £300 from Transition Chepstow for contribution towards cash prizes for local organisations for their Wye Tackle Climate Change project.
  
10. **FUTURE MEETINGS**

**Resolved to note** the date of the next meeting – 1<sup>st</sup> December 2021.  
**The meeting concluded at 1948hrs.**