

Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 7th July 2021 at 7.00pm at Sedbury and Beachley Village Hall.

Present: Councillors; Bollen, Koning, Molyneux, O’Toole and Tullett. Officers: Mrs C Hinton (Clerk).
1 member of the public.

1. CHAIRMAN

To elect a Chairman for 2021/2022.

Councillor Bollen was proposed and elected unanimously.

2. ATTENDANCE

a) To receive apologies for absence from those councillors unable to attend.

b) To consider for acceptance those apologies received with reasons for absence.

All members of the Committee were present.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

4. MINUTES OF PREVIOUS MEETING

a) Resolved to approve as a correct record the minutes of the meeting held on 3rd March 2021.

b) To consider any questions arising from those minutes. **There were none.**

Councillor Koning reported that the wild flower planting on the Wye Valley Greenway is looking very good.

5. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.

Mr John Powell stated that in his view a chairman for the 3rd March 2021 meeting had not been correctly voted in, nor had the minutes of the December 2020 meeting been correctly voted on. He stated that Councillor Molyneux, as the acting chairman, did not have her documents for the meeting in the right order. He stated that if the Committee did not re-visit these previous agenda items there would be consequences.

6. PARISH CLERK’S REPORT

To receive and consider the Parish Clerk’s Report.

Report not required.

7. ACCOUNTS

a) Resolved to approve the Accuracy of the Receipts and Payments entries to 30th June 2021.

b) Resolved to receive and note Budget Monitoring Sheet 2021/2022

c) Resolved to note entries in Receipts and Payments spreadsheet had been checked by Councillor Bollen prior to the meeting.

d) To consider how the monthly payment and quarterly accounting checks, unable to be undertaken whilst the Council and Committee met through the Zoom remote meetings during the Covid 19 lockdown restrictions from April 2020, should be dealt with.

Resolved – Random spot checks to be carried out on payments approved at meetings during the period of remote meetings at the September 2021 meeting.

Also random spot checks to be carried out on all receipts and payments in the same format as the quarterly checks at the September 2021 meeting.

8. QUARTERLY FINANCIAL CHECKS

To Undertake Quarterly Financial Checks. Five invoices and supporting paperwork were checked and found to be correct.

9. **GRANT APPLICATIONS**

To consider application for a grant of £1000 from Tidenham Parochial Church Council towards funding for the employment of a part-time community Wellbeing Chaplain.

This application was considered to be more appropriate for the Mopla Cottages Charity and was transferred to the meeting of the Mopla Cottages Committee on 7th July 2021 for consideration.

10. **FUTURE MEETINGS**

Resolved to note the date of the next meeting – 1st September 2021.

The meeting concluded at 1927hrs.