

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 21st July 2021 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 23rd June 2021.
- b) **To consider** any questions arising from those minutes.

4. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.

5. POST COVID 19 LOCKDOWN MEETING RULES

To consider continuing safe meeting measures - as introduced prior to Govt. restrictions being lifted - until October 2021 before reviewing in September 2021, according to the prevailing circumstances at that time.

6. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

7. COMMITTEES

- a) **To receive reports, minutes and recommendations from committees** and to consider any questions arising from them.
 - i) Planning and Highways Committee meeting held on 30th June 2021.
Questions to Councillor Tullett, Chairman of the meeting.
 - ii) Finance and Probity Committee meeting held on 7th July 2021.
Questions to Councillor Bollen, Chairman of the Committee.
 - iii) Mopla Cottages Committee meeting held on 7th July 2021.
Questions to Councillor Bollen, Chairman of the Committee.
 - iv) Amenities Committee meeting held on 14th July 2021.
Questions to Councillor Swambo, Chairman of the Committee. (Draft minutes to be circulated prior to the meeting).
- b) **To consider** appointment of Councillor Liz McBride to the Amenities Committee.

8. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

9. **REPORT FROM COUNTY COUNCILLOR McFARLING**
To note report from Chris McFarling (written or in person).
10. **PARISH CLERK'S REPORT**
To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.
11. **FINANCE**
a) To approve payments according to the Financial Statement for June 2021.
b) To receive and approve the Financial Statement for June 2021.
c) To receive and note the Receipts / Payments spreadsheet to June 2021 as presented to the Finance and Probity Committee at the meeting on 7th July 2021.
d) To receive and note the Budget Monitoring Spreadsheet 2021/2022 as presented to the Finance and Probity Committee at the meeting on 7th July 2021.
12. **NEWSLETTER**
a) To consider inclusion of 6 advertisements in the newsletter at a charge of £50 each – total income £300 towards the costs of delivery - from local businesses.
b) To consider quotation from Storm Marketing for the design of Newsletter of £200.00 plus VAT - total cost £240 for 6 pages, or £150.00 plus VAT - total cost £180.00 for 4 pages.
c) To consider quotation from Hanley Court printers for the printing and packaging (suitable for delivery to the Royal Mail distribution centre, Swindon) of 3000 newsletters of £734 (no VAT) for 6 pages or £504 (no VAT) for 4 pages.
d) To consider use of Royal Mail Door to Door Service for distribution of the Autumn Newsletter cost £70.61 plus VAT per 1000 – total cost £211.83 (£254.20 inc. VAT).
e) To consider Clerk to pay agreed amounts as and when they are required.
f) To note articles or suggestions to be sent to Clerk as soon as possible.
13. **SEDBURY AND DISTRICT LEISURE GARDENERS ASSOCIATION**
To consider annual Management Fee of £640 per annum to be paid for 2021, 2022 and 2023.
14. **RISK ASSESSMENT**
To review and consider re-adoption of the Tidenham Parish Council Risk Assessment.
15. **HEALTH AND SAFETY POLICY**
To review and consider re-adoption of the Tidenham Parish Council Health and Safety Policy.
16. **NALC TRAINING EVENT – FUTURE COMMUNITIES - 2 DECEMBER 2021**
To consider 1 Councillor to attend NALC Future Communities online training event 2 December 2021 Total cost £64.49 including booking fee and VAT.
17. **WELSH WATER LAND WYEBANK ROAD – GRASS CUTTING**
To note Welsh Water have confirmed that their contractors will now cut the grass on their patch of land on Wyebank Road and that the Parish Council contractors have been informed of this.
18. **BOBA – REQUEST FOR PARISH COUNCIL TO REQUEST TRANSFER OF BEACHLEY CAMP**
a) To note correspondence received from BOBA following the meeting of 23rd June 2021.
b) To consider approval of costs for more detailed legal advice from Roger Taylor, consultant, Wellers Hedleys, Wellers Law Group, on the request from BOBA for the Parish Council to request transfer of Beachley Camp, which will include dealing with future BOBA correspondence, of £1750 plus VAT – Total cost £2100.
19. **CORRESPONDENCE**
To receive and consider any other correspondence as detailed in the Clerk's Report.
20. **COUNCILLORS' REPORTS**
To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

21. FUTURE MEETINGS

To note the dates of future council and committee meetings:

- Wednesday 28th July 2021 – Planning and Highways Committee meeting.
- Wednesday 25th August 2021 - Planning and Highways Committee meeting.
- Wednesday 1st September 2021 – Finance and Probity Committee meeting.
- Wednesday 1st September 2021 – Mopla Cottages Committee meeting.
- Wednesday 8th September 2021 – Amenities Committee meeting.
- Wednesday 15th September 2021 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to attend the meeting must adhere to the Covid 19 guidance for meetings such as the wearing of a face covering and mask, maintaining social distancing, hand sanitising and providing contact details on arrival. For full details of the Council's rules for attendance following due risk assessment please go to the Meetings page of the website [Meetings 2021 \(tidenhamparishcouncil.co.uk\)](http://tidenhamparishcouncil.co.uk) .