

Tidenham Parish Council

To: Members of the Public & Press

17th June 2021

You are invited to attend a meeting of Tidenham Parish Council Annual Council Meeting that has been arranged for **Wednesday 23rd June 2021 at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

www.tidenhamparishcouncil.co.uk

clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To note** Notice of Dispensation for members of the Mopla Cottages Committee issued by the Clerk and to be signed at the meeting.
- c) **To note** Notice of Dispensation for Councillor Trustees of Tidenham War Memorial Hall and Recreation Ground Trust issued by the Clerk and to be signed at the meeting.
- d) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 5th May 2021.
- b) **To consider** any questions arising from those minutes.

4. CO-OPTION OF COUNCILLORS

- a) **To consider** co-option of Liz McBride to the Parish Council.
- b) **To consider** co-option of Bethan Kotecha to the Parish Council.

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>

7. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.
No Committee meetings held since the May meeting.

8. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

9. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

- 10. FINANCE**
- a) **To approve payments** according to the Financial Statement for May 2021.
 - b) **To receive and approve the Financial Statement** for May 2021.
 - c) **To note** the VAT return for 2020/2021 has been prepared and submitted and a refund of £9243.10 received in the Lloyds bank account.
 - d) **To note** the first £5000 payment of the Gloucestershire County Council grant for the Social Prescribing element of the YETI Project has been received.
- 11. YOUTH ENGAGEMENT PROJECT**
- A short presentation to Councillors will be made by Councillor Swambo on behalf of the Youth Engagement Working Group.**
- a) **To consider** adoption of Youth Engagement Working Group Terms of Reference, revised June 2021.
 - b) **To consider** commitment of the Community Benefit Fund from the Tump Solar Farm to the YETI Project – currently ringfenced funds of £20,865 – to August 2023 @ £5000 per annum, index linked, for all expenditure involved in the Project.
 - c) **To consider** breakdown of funding structure for the Project prepared by the Working Group.
 - d) **To consider** employment of Youth Worker for an initial term of 2 years for 22 hours (3 days) per week @ £25,000 per annum pro rata. Total annual salary cost £19,197. This includes all National Insurance, tax and employer's pension arrangements.
 - e) **To consider** approval of ancillary annual costs of £1000 to cover mileage allowance, mobile phone costs etc.
 - f) **To consider** initial expenditure of up to £1000 for administrative requirements including laptop, mobile phone, stationery etc.
 - g) **To consider** expenditure of up to £300 for the advertising of the Youth Worker vacancy.
- 12. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2020/21**
- a) **To note** the AGAR has been submitted to the external auditor, PKF Littlejohn. The notice for the period for the Exercise of Public Rights (14th June – 23rd July) has been displayed on the noticeboards and website and the unaudited AGAR and internal audit report put on the website.
- 13. TIDENHAM WAR MEMORIAL HALL AND RECREATION TRUST**
- a) **To note** the Trust have not accepted the proposed amended agreement that was agreed by full Council in March 2021.
 - b) **To consider** options for the future relationship with the Trust.
- 14. WELSH WATER LAND WYEBANK ROAD – GRASS CUTTING**
- To note** correspondence has been sent to Welsh Water following discussions regarding the cutting of the grass at Wyebank Road.
- 15. SEDBURY AND BEACHLEY VILLAGE HALL INSURANCE**
- a) **To consider** suitability of insurance through Zurich Insurance Plc for Sedbury and Beachley Village Hall (S&BVH) as recommended by Community First. The Clerk and Councillor Bollen have reviewed the cover offered in detail.
 - b) **To note** Community First have confirmed that due to the late receipt of the renewal quotation and the delay of the Council meeting, cover under the old policy will remain in place until 24th June to allow renewal to be confirmed.
 - c) **To consider** annual renewal of insurance for S&BVH with Zurich Insurance Plc for one year - total cost £540.08 inc. IPT and broker fee.
 - d) **To consider** renewal of insurance for S&BVH with Zurich Insurance Plc for a new 3 year Long Term Agreement (LTA) @ £513.08 per annum inc. IPT and brokers fee.
 - e) **To consider** renewal of insurance for S&BVH with Zurich Insurance Plc for a new 4 year Long Term Agreement (LTA) @ £513.08 per annum inc. IPT and brokers fee.
 - f) **To consider** renewal of insurance for S&BVH with Zurich Insurance Plc for a new 5 year Long Term Agreement (LTA) @ £486.09 per annum inc. IPT and brokers fee.
 - g) **To consider** Clerk to pay Community First after the meeting once a decision on the renewal has been made.
- 16. PURCHASE OF DOG BIN FOR END SEDBURY LANE**
- To consider** purchase of new dog waste bin to be positioned at the end of Sedbury Lane at Snipehill Bridge. Total cost £274.36 plus VAT - total cost £327.23 - plus approximately £5.05 plus VAT - total cost £6.06 - per collection emptying costs.

17. JUBILEE STONE – PARSON’S ALLOTMENT

- a) **To note** responses from the Forestry Commission regarding the Jubilee Stone and placing of a plaque to mark its position and history.
- b) **To consider** 2 volunteer Councillors to look at the area and Jubilee Stone and obtain through the Clerk, quotations for a suitable plaque or plaques for consideration at a future meeting.

18. SARA UPDATE

To note Councillors Koning and O’Toole met with Jim Hewitt, Chair of Trustees – SARA on 10th May (thanks to Councillor Edwards for arranging). Details of the equipment required by SARA were discussed and the potential grant funding available through the Parish Council and Mopla Cottages (email from Jim Hewitt attached). Following the meeting the Clerk sent details of the application procedures.

19. COMMUNITY SPEEDWATCH INITIATIVE

To consider 2 volunteer Councillors to take part in the Community Speedwatch Initiative planned for September. 8 members of the public have volunteered.

20. BOBA – BEACHLEY DEVELOPMENT PROPOSALS

- a) **To consider** response from Wellers Law Group regarding the requested Parish Council involvement in the proposals presented to the Parish Council in January 2021.
- b) **To consider** Council response to BOBA on the requested Council involvement in the proposals.

21. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk’s Report.

22. COUNCILLORS’ REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

23. FUTURE MEETINGS

To note the dates of future council and committee meetings:
Wednesday 30th June 2021 – Planning and Highways Committee meeting.
Wednesday 7th July 2021 – Finance and Probity Committee meeting.
Wednesday 7th July 2021 – Mopla Cottages Committee meeting.
Wednesday 14th July 2021 – Amenities Committee meeting.
Wednesday 21st July 2021 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) **Each person will be required to state their name and address.**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) **Questions may be answered but not debated by the Council.**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to attend the meeting must adhere to the Covid 19 guidance for meetings such as the wearing of a face covering and mask, maintaining social distancing, hand sanitising and providing contact details on arrival. For full details of the Council’s rules for attendance following due risk assessment please go to the Meetings page of the website [Meetings 2021 \(tidenhamparishcouncil.co.uk\)](http://tidenhamparishcouncil.co.uk) .