

You are invited to attend a virtual meeting of Tidenham Parish Council Annual Council Meeting that has been arranged for **Wednesday 5th May 2021 at 7.00pm using the ZOOM video conferencing platform**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. CHAIRMAN

- a) **To elect** a Chairman for 2021/2022.
- b) **Chairman to verbally agree** the Declaration of Acceptance of Office.

2. VICE CHAIRMAN

- a) **To elect** a Vice Chairman for 2021/2022.
- b) **Vice Chairman to verbally agree** the Declaration of Acceptance of Office.

3. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

4. DECLARATIONS OF INTEREST

- a) **To confirm that all changes to Councillors' Register of Interest have been notified to the Clerk**
- b) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- c) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered. (All councillors appointed to the Mopla Cottages committee should request a dispensation once appointed, to be considered at the next meeting of the Council.)

5. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.

6. REMIT OF COMMITTEES

To consider for adoption the Remit of Committees.

7. STANDING COMMITTEES

To Appoint members to standing committees as approved by the adoption of 'Remit of Committees'.
Amenities Committee.
Planning, Development Control and Highways Committee.
Finance and Probity Committee.
Mopla Cottages Committee.

8. PUBLIC AND CHARITABLE BODIES

- a) **To consider** appointments to Public and Charitable Bodies.
Poor's Allotment.
Sedbury and Beachley Village Hall.
Tidenham War Memorial Hall.
Severn Area Rescue.

Forest Economic Partnership.

A48 Meeting.

- b) To note** Lead Councillor roles covering the following areas (but not limited to) Chepstow, The River Severn, Elderly Residents, Neighbourhood Watch, Climate Emergency, Economic Development and Local Schools to be nominated as and when required during each year. 2021 / 2022 allocated April 2021.

9. FINANCIAL REGULATIONS

To consider adoption of Financial Regulations.

10. INVESTMENT STRATEGY, FINANCIAL RISK ASSESSMENT AND APPOINTMENT OF BANKERS

a) To consider adoption of Investment Strategy and Financial Risk Assessment.

b) To consider safety of investments/bank accounts as per Investment Strategy and Financial Risk Assessment.

c) To consider confirmation of Bankers and account signatories.

11. PROVISION OF INFORMATION UNDER FREEDOM of INFORMATION ACT

To consider adoption of Provision of Information – Model Publication Scheme.

12. MEDIA POLICY

To consider adoption of Media Policy.

13. EMAIL POLICY

To consider adoption of Email Policy.

14. CCTV POLICY

To consider adoption of CCTV Policy.

15. MINUTES OF PREVIOUS MEETING

a) To consider for approval as a correct record the minutes of the meeting held on 21st April 2021.

b) To consider any questions arising from those minutes.

16. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

17. COMMITTEES

To receive reports, minutes and recommendations from committees.

i). Planning, Development Control and Highways Committee meeting held on 28th April 2021.

Questions to Councillor Koning, Chairman of the Committee.

18. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

19. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

20. FINANCE

a) To approve payments according to the Financial Statement for April 2021.

b) To receive and approve the Financial Statement for April 2021.

21. WELSH WATER LAND WYEBANK ROAD – GRASS CUTTING

To consider Welsh Water intention not to pay for Parish Council contractors to cut the grass on the land in Wyebank Road and to cut 5 times per annum by their own contractors.

22. YETI – YOUTH ENGAGEMENT PROJECT

To consider under section 102(3) of the 1972 Local Government Act, appointment of a Non-Councillor Member of the Youth Engagement Project Working Group.

23. BT PHONE BOX PROPOSED REMOVAL

a) To consider proposal by BT to remove the telephone kiosk in Coleford Road, Tutshill.

b) **To consider** adoption of kiosk if no objection to a) above.

24. EMERGENCY PLAYGROUND REPAIR

To note the Clerk authorised emergency expenditure of £10 to Haydn Bynon to fill a hole identified as a trip hazard at the April playground inspection at the Buttington Road play area.

25. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report.

26. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

27. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Thursday 6th May 2021 – Annual Parish Meeting.

Wednesday 19th May 2021 – Amenities Committee Meeting. *

Wednesday 26th May 2021 – Planning and Highways Committee Meeting. *

Wednesday 2nd June 2021 – Finance and Probity Committee Meeting followed by Mopla Cottages Committee. *

Wednesday 23rd June – Full Council Meeting.

*** Meetings will be cancelled or postponed if virtual meetings are no longer possible.**

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state their name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to speak at the meeting should contact the Clerk by email or telephone by 12 noon on the day of the meeting and a link will be sent.