

You are invited to attend a virtual meeting of Tidenham Parish Council that has been arranged for **Wednesday 17th March 2021 at 7.00pm using the ZOOM video conferencing platform**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 17th February 2021.
- b) **To consider** any questions arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. POLICING IN THE PARISH

To note Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>

6. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- i) Planning and Highways Committee meeting held on 24th February 2021.
Questions to Councillor Koning, Chairman of the Committee.
- ii) Finance and Probity Committee meeting held on 3rd March 2021.
Questions to Councillor Molyneux, Chairman of the meeting.
- iii) Mopla Cottages Committee meeting held on 3rd March 2021.
Questions to Councillor Molyneux, Chairman of the meeting.
- iv) Amenities Committee meeting held on 10th March 2021.
Questions to Councillor Tullett, Chairman of the meeting.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

9. **FINANCE**

- a) **To approve payments** according to the Financial Statement for February 2021.
- b) **To note** payment of £62.40 made to Defib Store 11 March 2021 as an urgent payment for replacement defibrillator door handles as requested by the Amenities Committee.
- c) **To receive and approve the Financial Statement** for February 2021.
- d) **To receive and note** the Receipts / Payments spreadsheet to February 2021 as presented to the Finance and Probity Committee at the meeting on 3rd March 2021.
- e) **To receive and note** the Budget Monitoring Spreadsheet 2020/2021 as presented to the Finance and Probity Committee at the meeting on 3rd March 2021.

10. **EARMARKING OF FUNDS IN RESERVES – 2019/20 BUDGET**

To consider earmarking of funds for the following amounts for work that was approved during the 19/20 financial year but has not yet been invoiced:

- a) £390 – Dawn Cracknell for hedge trimming.
 - b) £1032 – WM Garden Services for St Luke’s Churchyard gates.
- (Total 19/20 earmarked funds = £1422).**

11. **EARMARKING OF FUNDS IN RESERVES – 2020/21 BUDGET**

To consider earmarking of funds for the following amounts for work that has been approved during the 20/21 financial year but has not yet been carried out and/or invoiced:

- a) £4812 - WM Garden Services - Wyebank Road fence.
 - b) £360 - WM Garden Services - Wyebank Road fence disposal.
 - c) £2154 - Celtic Roots - T266 Tree.
 - d) £280 - Celtic Roots - Tree adjacent to T266.
 - e) £228 – Dawn Cracknell - Mopla Road/Shirley's Grove Hedge Trimming.
 - f) £4266 – Greenfield Garden Services - Year 1 Trees.
- (Total 20/21 earmarked funds = £12,100).**

12. **RINGFENCING OF FUNDS IN RESERVES**

- a) **To consider** ringfencing of funds of £14,893 for future significant projects.
- b) **To consider** ringfencing of funds of £20,865 for Tump Solar Farm Community Benefit.
- c) **To consider** ringfencing of funds of £2800- capital fund for Councillors’ tablets - not spent 2020/21.

13. **INTERNAL AUDITOR’S REPORT**

To note Internal Auditor’s Report. No issues identified and no action required.

14. **TIDENHAM WAR MEMORIAL HALL AND RECREATION TRUST**

- a) **To consider** proposed amended agreement.
- b) **To consider** continuation of grass cutting for Shirley’s Grove for the 2021 season as per budget agreed December 2020.

15. **STANDING ORDERS SECTION 19 – HANDLING OF STAFF MATTERS**

- a) **To consider** adoption of revised Section 19 of Standing Orders as recommended by the Finance and Probity Committee and as per minute January 2021 Page 28 Item 11.
- b) **To consider** establishment of Staffing Sub Committee.
- c) **To consider** Terms of Reference for Staffing Sub Committee.
- d) **To consider** appointment of Councillors to Staffing Sub Committee.

16. **ANNUAL PARISH MEETING 2021**

To consider postponement of Annual Parish Meeting until Covid 19 lockdown rules have eased and face to face meetings can be held as recommended by GAPTC/NALC.

17. **POOR’S ALLOTMENTS CHARITY - NUMBER 249854**

- a) **To consider** the role of the Clerk from 1st April 2021 to include Honorary Secretary and Treasurer of Poor’s Allotments Charity – estimated workload approximately 10 hours per year.
- b) **To consider** whether an annual fee of £200 be charged to Poor’s Allotments Charity for the Clerk’s time, payable to the Parish Council, or whether no charge should be made.
- c) **To note** subject to the proposals at a) and b) above being carried, Trustees of the Poor’s Allotments Charity will be asked to approve the new arrangements and make appropriate changes to the Charity Constitution.

18. YETI – YOUTH ENGAGEMENT INITIATIVE

- a) **To consider** support in principle for the proposed YETI Project as outlined by the Parish Council Youth Working Group.
- b) **To consider** submission of grant application to Gloucestershire County Council Growing Our Communities Fund, which closes 31st March 2021, for £10,000 being the social prescribing element of the project.

19. STAFF ANNUAL LEAVE

Due to the confidential nature of this item members of the public and press will be excluded from the meeting.

20. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report.

21. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

22. FUTURE MEETINGS

To note the dates of future council and committee meetings:
Wednesday 24th March 2021 – Planning and Highways Committee meeting.
Wednesday 21st April 2021 – Full Council Meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) **Each person will be required to state their name and address.**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) **Questions may be answered but not debated by the Council.**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to speak at the meeting should contact the Clerk by email or telephone by 12 noon on the day of the meeting and a link will be sent.