

**Minutes of a meeting of the Parish Council held on Wednesday 9<sup>th</sup> December 2020 at 7.00pm held as a virtual meeting through the Zoom video conferencing platform.**

**Present:** Councillors: Drew, Hartford-Beynon, Koning (Chairman), O'Toole, Tullett, and Wall.

Officers: Carol Hinton (Clerk), David Stevens (Clerk's Assistant).

Mr John Powell – member of the public.

**1. ATTENDANCE**

a) **Resolved to receive** apologies for absence from those Councillors unable to attend from Councillors Bollen, Edwards, Molyneux and Swambo.

b) **Resolved to accept** those apologies received with reasons for absence from Councillors Bollen, Edwards, Molyneux and Swambo.

**2. DECLARATIONS OF INTEREST**

a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.  
**None received.**

**3. MINUTES OF PREVIOUS MEETING**

a) **Resolved to approve** as a correct record the minutes of the meeting held on 18<sup>th</sup> November 2020.

b) **To consider** any questions arising from those minutes.

Councillor Koning updated that the Tutshill doctor's surgery do not have any of the Aneurin Bevan HB re-organisation leaflets for distribution to patients and that neither do the surgeries physically located in Wales.

Councillor Drew reported that he has managed to source 1000 of the leaflets that will be delivered in the next week and he will distribute these to the local surgeries, Sheila's Shop and Sedbury Space. Councillors thanked him for his efforts on this.

**4. PUBLIC CONSULTATION**

**To receive and consider any questions from the Public**, which may be answered but not debated.  
There were no questions from Mr Powell who wished Councillors a Happy Christmas.

**5. POLICING IN THE PARISH**

**Resolved to note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.

<https://www.ukcrimestats.com/Neighbourhood/6107>

**6. COMMITTEES**

**Resolved to receive and note** reports, minutes and recommendations from committees:

i) Planning and Highways Committee meeting held on 25<sup>th</sup> November 2020.

There were no questions to Councillor Koning, Chair of the Committee.

ii) Finance and Probity Committee meeting held on 2<sup>nd</sup> December 2020.

There were no questions to the Chairman of the meeting.

iii) Mopla Cottages Committee meeting held on 2<sup>nd</sup> December 2020.

There were no questions to the Chairman of the meeting.

**7. CHAIRMAN'S ANNOUNCEMENTS**

**To receive and note any announcements from the Chairman** of the meeting.

The Chairman had attended an online meeting between Publica Group, FoDDC legal team and the Rising Sun community group. The District Council for legal reasons will not be going ahead with the Compulsory Purchase Order. These reasons will be sent to the community group. David Stevens reported that the pub is now on the open market as a commercial premises.

The Chairman reported that a leaflet had been delivered to residents in the area by Chris McFarling (Parish Councillor for St Briavels and FoDDC Councillor) which incorrectly suggests that he is a councillor for Sedbury for either the Parish or District and details help given to a local resident that was otherwise not offered by local councillors. The District councillors for the ward have been contacted and further enquiries into this will be made.

**8. PARISH CLERK'S REPORT**

**Resolved to receive and note** the Parish Clerk's Report.

**9. FINANCE**

- a) **Resolved to approve** payments according to the Financial Statement for November 2020.
- b) **Resolved to receive and approve** the Financial Statement for November 2020 and note that copy bank statements emailed to the Chairman prior to the meeting confirmed the figures were correct.
- c) **Resolved to receive and note** the Receipts / Payments spreadsheet to November 2020 as presented to the Finance and Probity Committee at the meeting on 2<sup>nd</sup> December 2020.
- d) **Resolved to receive and note** the Budget Monitoring Spreadsheet 2020/2021 as presented to the Finance and Probity Committee at the meeting on 2<sup>nd</sup> December 2020.

**10. BUDGET / PRECEPT 2021/2022**

- a) **Resolved to approve** proposed budget - as recommended by the Finance and Probity Committee. (Finance Committee Minutes Dec 20 page 4).
- b) **Resolved to approve** Precept amount of £99,964 - as recommended by the Finance and Probity Committee.

**11. INTERNAL AUDITOR 2020/2021**

**Resolved to approve** appointment of Internal Auditor from GAPTC Internal Audit Service for the year 2020/2021 at a cost of £265 plus mileage charge of 45p per mile.

**12. COMMUNITY HOSPITALS IN THE FOREST OF DEAN - CONSULTATION**

**Resolved to approve** responses to consultation as prepared by Councillors Koning and Wall with additional comments agreed.

**13. TIDENHAM WAR MEMORIAL HALL AND RECREATION TRUST**

- a) **Resolved to note** further meeting between Trustees and Parish Councillors Hartford-Beynon, O'Toole and Swambo is to be arranged – hopefully before Christmas.
- b) **Resolved to approve** extension of expiration date of current Trust Agreement for 6 months until 1<sup>st</sup> June 2021 whilst negotiations on new Agreement continue.

**14. OPTIONS FOR PROVIDING SANDBAGS DURING FLOODING EVENTS**

**Resolved not to support or explore** further with the Forest of Dean District Council options for provision of sandbags during flooding events.

**15. NEWSLETTER**

- a) **Resolved to approve** reduction in amount of sponsorship through advertisements to £200 for the Winter Newsletter.
- b) **Resolved to approve** final draft approval by Clerk, Chairman and Vice Chairman at later date if copy not available for the meeting.

**16. WEBSITE**

**Resolved to note** David Stevens has rectified some of the items mentioned in the Website Accessibility Statement and improvements have been made to the layout of some pages. Where possible, documents have been amended and re-loaded to conform with the requirements. A 'News' page has now been added.

**17. SHIRLEY'S GROVE**

**Resolved to note** Richard Hawkridge, volunteer Glos Wildlife Trust, will be continuing the tree thinning work in Shirley's Grove over the next week or so. Due to the pandemic it will not be possible for members of the public to volunteer to help this year.

**18. CLERK'S SALARY - ANNUAL INCREMENT**

**Resolved to approve** Clerk's annual incremental salary increase to scale point 28 from 1<sup>st</sup> January 2021 as per Contract of Employment. Annual salary £32,234 - pro rata salary (27 hours) £23,588 per annum.

**19. CORRESPONDENCE**

**Resolved to note:**

Barratt Homes have agreed to replant daffodil bulbs on the Beachley Road roundabout and on the verges outside of their site ready for next spring. The trees on the roundabout will be monitored for damage next spring and will be replaced if so – there is still construction work on and around the roundabout to be completed.

The Police have reported harassment of a member of the public in the Sedbury area. The Clerk will arrange for the relocation of the King Alfred's Road CCTV camera under emergency expenditure. Councillors asked that a contribution towards the cost of relocation be sought.

**20. COUNCILLORS' REPORTS**

**Resolved to receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees:

Councillor O'Toole – has now made contact with SARA but nothing to report at present. Also has received complaints about the state of the pavements following Gigaclear works. David Stevens reported that these are generally left in a good state once the work has been completed – agreed to monitor the situation as the work proceeds.

Councillor Drew – the grass verges around the Ormerod roundabout site have been left muddy with contractors vehicles being parked there. These should be re-instated once the building work is complete.

Councillor Wall – has been leafleted by Gigaclear regarding future services. There is a meeting on 16th December.

Councillor Hartford-Beynon – had seen a Gigaclear contractor urinating in the park and had reported this to Gigaclear.

**21. FUTURE MEETINGS**

**Resolved to note** the dates of future council and committee meetings:

Wednesday 16<sup>th</sup> December 2020 – Planning and Highways Committee Meeting.

Wednesday 6<sup>th</sup> January 2021 – Extraordinary Full Council Meeting.

Wednesday 13<sup>th</sup> January 2021 – Amenities Committee Meeting.

Wednesday 20<sup>th</sup> January 2021 – Full Council meeting.

**The meeting concluded at 20.31hrs**

**THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020**

These minutes were approved by all Councillors at a virtual meeting of the Parish Council held under the above regulations during the Covid 19 lockdown period on 20<sup>th</sup> January 2021 and deemed to have been signed as of that date. **Minute 2020/21 January 2021 page 27 item 3 a).**