

Minutes of a meeting of the Parish Council held on Wednesday 15th January 2020 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Bayliss, Bollen, Drew, Koning, Molyneux, O'Toole, Powell, Tullett and Wall.

Officers: Clerk (Carol Hinton) Clerk's Assistant (David Stevens).

County Councillor Patrick Molyneux and 2 members of the public.

1. ATTENDANCE

- a) **Resolved to receive** apologies for absence from those Councillors unable to attend from Councillor Edwards.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Edwards.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
None received.

3. MINUTES OF PREVIOUS MEETING

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 11th December 2019, subject to the omission of apologies from the Chairman, Councillor Koning.
- b) **To consider** any questions arising from those minutes.

4. CO-OPTION OF COUNCILLORS

Following a short interview with each candidate, a vote was taken by Councillors as follows:

- a) **Resolved not to co-opt** Glyn Bailey to the Parish Council.
- b) **Resolved not to co-opt** Gethyn Davies to the Parish Council.
- c) **Resolved to co-opt** Maria Hartford-Beynon to the Parish Council who duly signed the Declaration of Acceptance of Office.
- d) **Resolved to co-opt** Michael Swambo to the Parish Council who duly signed the Declaration of Acceptance of Office.

5. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.

No members of the public wished to speak.

County Councillor Patrick Molyneux reported that the proposed County Council budget for 20/21 had now gone out for consultation – may be seen on the CC website. It shows a deficit in Children's Services but Government grants have been awarded which should bring this within budget. £10k per Councillor (may go up to £20k) has been allocated for local Highways projects. Patrick in consultations with Brian Watkins particularly ref. Castleford Hill, which is scheduled for re-surfacing 21/22, although its condition is being monitored. There are many priorities for the Highways budget. There is a meeting in Chepstow on 16th January regarding Chepstow congestion. An unsuccessful bid to the Western Gateway 'powerhouse' for the £1m next step consultation regarding the High Beech roundabout was made but at least this is now on the 'list' going forward and Glos CC is still working with Monmouthshire CC. Junctions 9 and 10 of the M5 are currently a priority to open up development land. Chepstow situation still being addressed but there will not be a quick solution. Most other solutions are on the Monmouthshire side. Councillor Hartford-Beynon commented that the new housing developments in the Parish have not helped. Also, that a better rail link from Lydney would help. Councillor Bollen reported that a recent meeting with NHS England at Sedbury and Beachley Village Hall had taken place – they were more positive about the cross border situation. There is an urgent need for more infrastructure around local health care provision. Councillor Powell stated that Glos CC had been adamant that all local infrastructure had been adequate to cope with the new developments. Councillor Bayliss again expressed concern that Wyedean School appears to be full despite assurances from the Glos CC that this is not the case. Councillor Patrick Molyneux to look into this issue.

6. COMMITTEES

Resolved to receive and note reports, minutes and recommendations from committees:

- 1) Planning, Development Control and Highways Committee extraordinary meeting held on 11th December 2019.

There were no questions to Councillor Tullett, Chair of the Meeting.

- 2) Planning, Development Control and Highways Committee meeting held on 18th December 2019.

There were no questions to Councillor Koning, Chair of the Committee.

- 3) Amenities Committee meeting held on 8th January 2020.

There were no questions to Councillor Tullett, Chair of the meeting.

Councillors were reminded to retain paper copies of minutes for Committees on which they sit for use at the next Committee meeting.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

There were none.

8. POLICING IN THE PARISH

- a) **Resolved to note** report for November 2019 downloaded by the Clerk.

- b) **Resolved to note** comparison of statistics from December 2018 to November 2019 report downloaded by the Clerk.

9. PARISH CLERK'S REPORT

Resolved to receive and note the Parish Clerk's Report.

10. FINANCE

- a) **Resolved to approve payments** according to the Financial Statement for December 2019.

- b) **Resolved to receive and approve the Financial Statement** for December 2019.

The Clerk advised Councillors that the agreed payment to Western Power Distribution for the installation of the electricity supply to reposition the Beachley Defibrillator will be paid online prior to the next meeting.

11. REVIEW AND RE-ADOPTION OF POLICIES

- a) **Resolved to review and re-adopt** Tidenham Parish Council Privacy Policy.

- b) **Resolved to review and re-adopt** Tidenham Parish Council General Privacy Notice.

- c) **Resolved to review and re-adopt** Tidenham Parish Council Privacy Notice for Staff, Councillors and Role Holders.

- d) **Resolved to review and re-adopt** Tidenham Parish Council Subject Access Requests Policy.

- e) **Resolved to review and re-adopt** Tidenham Parish Council Inventory of Data – January 2020.

- f) **Resolved to review and re-adopt** Tidenham Parish Council Health and Safety Policy.

- g) **Resolved to review and re-adopt** Tidenham Parish Council Social Media Policy.

12. COMPLAINT PROCEDURE

Resolved to adopt SLCC recommended Complaint Procedure. Voting as follows:

For = Councillors Drew, Koning, Molyneux, Tullett and Wall.

Against = Councillor Powell.

Abstentions = Councillors Bayliss, Bollen and O'Toole.

13. PLANNING CONSULTATIONS

Resolved to arrange a meeting between Councillors Koning, Molyneux and Wall plus the Clerk and Clerk's Assistant and the Head of Planning, Forest of Dean District Council, Clive Reynolds, to discuss the role of the Parish Council as consultee in the planning application process.

Following this Mr Reynolds will be invited to speak at a full Council meeting.

14. BT TELEPHONE BOXES

Resolved - no further comments and / or objections to the proposed removal of three BT telephone boxes in Tidenham Parish to be made.

15. **SEDBURY SPACE ONE STOP CAFE**
Resolved to note email from Janice Hamilton regarding use of remaining funds of £252 from the Parish Council Grant for a worker from Crossroads Care with Dementia expertise to attend the One Stop Cafe once a month. Councillor Powell stated that Grant funds may not be used for a different purpose. To be considered at a future meeting – possibly an extraordinary meeting of the Finance and Probity Committee.
16. **SHIRLEY'S GROVE**
Resolved to approve payment of £175 to Gloucestershire Wildlife Trust for supervision by Kevin Caster of further thinning work at Shirley's Grove on 25th January 2020.
17. **BEACHLEY DEFIBRILLATOR SOLAR POWERED SYSTEM**
Resolved to delay consideration of the disposal of the redundant solar powered system once the new solution is in place when its condition can be ascertained following removal, and a potential offer for refund has been received from the original supplier.
18. **ANNUAL PARISH MEETING 2020**
Resolved Clerk to arrange dates and venues for the 2020 Annual Parish Meeting within the statutory dates and for extra meetings around the Parish also to be arranged.
19. **NEIGHBOURHOOD DEVELOPMENT PLAN**
Resolved to defer appointment of Dr Andrea Pellegram as NDP expert to facilitate an informal meeting for Parish Councillors to discuss the details, pros and cons of the production of an NDP. Cost £450 plus mileage @ 55p per mile until after the meeting with the Head of Planning at the District Council (see item 13 above).
20. **BUCKINGHAM PALACE GARDEN PARTY**
Resolved to nominate Councillor Bollen to be entered into GAPTC draw for tickets to attend Buckingham Palace garden Party on 12th May 2020.
21. **CLERK'S SALARY AND ANNUAL LEAVE**
Due to the confidential nature of this item the resolution has been recorded as a codicil to these minutes.
22. **STAFF LAPTOP COMPUTERS**
Resolved to approve purchase of 2 x HP ProBook Notebook laptops computers to replace those currently in use. Cost £1960 plus VAT - total cost £2352 including, Microsoft Office Business Edition, set up and installation by Tate Computer Technology Ltd.

Item 10 Standing Orders - a motion was moved and accepted at 8.59pm to suspend Standing Order 3x in order to allow the meeting to continue past the 2 hour limit.
23. **NATIONAL DIVING AND ACTIVITY CENTRE**
Resolved to note email from the NDAC regarding closure and work to be carried out during January / February 2020.
24. **CORRESPONDENCE**
To receive and consider any other correspondence as detailed in the Clerk's Report
There was none.
25. **COUNCILLORS' REPORTS**
Resolved to receive and note any matters which Councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees:
Councillor Molyneux – there is a pile of rubbish blocking the pavement on the hill in Woodcroft. Clerk's Assistant to report to Glos CC Highways and the Street Warden.
Councillor Powell – a new tree has been planted by Barratt Homes on Wyebank Road.

Councillor Koning – the surface of Wyebank Road has been left in a poor state since the installation of the underground outlet pipes. Clerk's Assistant to report to Brian Watkins, Glos CC Highways.

Councillor Bollen – the Sedbury and Beachley Village Hall has hosted an interesting information session by NHS England (Gloucestershire). She had questionnaires for Councillors to complete.

26. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 22nd January 2020 - Planning, Development Control and Highways Committee.

Wednesday 19th February 2020 - Full Council Meeting.

The meeting closed at 21.06hrs.