

Tidenham Parish Council

To: Members of the Public & Press

15th October 2020

You are invited to attend a virtual meeting of Tidenham Parish Council that has been arranged for **Wednesday 21st October 2020 at 7.00pm using the ZOOM video conferencing platform**, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 16th September 2020.
- b) **To consider** any questions arising from those minutes.

4. DISTRICT COUNCILLOR NICK EVANS – ARMED FORCES LIAISON

Nick Evans will be giving a short presentation on his role as Armed Forces Liaison Officer for the District Council.

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning and Highways Committee meeting held on 23rd September 2020.
Questions to Councillor Koning, Chair of the Committee.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. POLICING IN THE PARISH

- a) **To note** Police crime statistics for Tidenham and Sedbury can be accessed following this link.
<https://www.ukcrimestats.com/Neighbourhood/6107>
- b) **To note** Superintendent Jane Probert will be attending the November meeting to discuss changes to Policing in Gloucestershire and the Forest of Dean.

9. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

10. **FINANCE**
 - a) **To approve payments** according to the Financial Statement for September 2020.
 - b) **To receive and approve the Financial Statement** for September 2020 (copy bank statements to be emailed to Chairman prior to the meeting).

11. **BARRATTS HOMES DONATIONS FOR COMMUNITY AND CHARITABLE PROJECTS.**

To consider community projects to submit to Barratt Homes for funding from their Community Fund. (*brought forward from September Agenda*).

12. **CHEPSTOW TRANSPORT STUDY - STAKEHOLDER ENGAGEMENT EXERCISE NO. 2**

To note responses to the second survey on behalf of the Council by working group approved at the September meeting.

13. **NEW BENCHES IN PARISH**

To consider report from Amenities Committee Working Group on the possible location of new benches in the Parish.

14. **DEFIBRILLATOR CABINETS**

To consider whether the Parish Council defibrillator cabinets should be left unlocked permanently.

15. **PARISH COUNCIL YOUTH ENGAGEMENT PROJECT (YETI)**

To note following re-instatement of the Youth Engagement Project, a productive meeting was held on 6th October 2020 and a report and business plan will be presented to the November meeting.

16. **DISTRICT COUNCIL LOCAL PLAN ECONOMIC VIABILITY ASSESSMENT**

To consider 3 or 4 volunteer Councillors to produce a response to Local Plan Economic Viability Assessment on behalf of the Council.

17. **ORMEROD ROAD ROUNDABOUT**

To consider installation of Silent Soldier as part of the roundabout refurbishment to be purchased as part of the £2000 already agreed expenditure for the project, subject to Two Rivers agreement for the project. (Cost of Soldier £1000 including delivery and VAT).

18. **PARISH COUNCIL LAND – WYEBANK ROAD**
 - a) **To consider** payment of £14 to HM Land Registry to obtain certified copies of the Title Register and Title Plan for Parish Council land in Wyebank Road, payable by cheque.
 - b) **To consider** payment of £14 to HM Land Registry to obtain certified copies of the Title Register and Title Plan for Ministry of Defence land adjoining Parish Council land in Wyebank Road, payable by cheque.

19. **NEWSLETTER**
 - a) **To consider** inclusion of 4 advertisements in the newsletter at a charge of £100 each – total income £400 towards the costs of delivery - from local businesses.
 - b) **To consider** quotation from Storm Marketing for the design of Newsletter of £150.00 plus VAT - total cost £180
 - c) **To consider** quotation from Hanley Court printers for the printing and packaging (suitable for delivery to the Royal Mail distribution centre, Swindon) of 3000 newsletters of £595 (no VAT).
 - d) **To consider** use of Royal Mail Door to Door Service for distribution of the Winter Newsletter cost £500 plus VAT – total cost £600
 - e) **To consider** Clerk to pay agreed amounts as and when they are required.

20. **NATIONAL DIVING AND ACTIVITY CENTRE**

To note email from the NDAC regarding underwater explosive firing on 10th November.

21. **CLERK’S ASSISTANT PAY SCALE**

Due to the confidential nature of this item members of the public and press will be excluded from the meeting.

22. **CORRESPONDENCE**

To receive and consider any other correspondence as detailed in the Clerk’s Report.

23. **COUNCILLORS’ REPORTS**

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

24. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 28th October 2020 – Planning and Highways Committee Meeting.

Wednesday 11th November 2020 – Amenities Committee Meeting.

Wednesday 18th November 2020 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda:

- i) Each person will be required to state his or her name and address.**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council.**
- iii) Questions may be answered but not debated by the Council.**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**

Members of the public wishing to speak at the meeting should contact the Clerk by email or telephone by 12 noon on the day of the meeting. The Clerk will allocate a time to the member of the public after which he/she will be invited to join the Zoom meeting.