

**Minutes of a meeting of the Parish Council held on Wednesday 17<sup>th</sup> June 2020 at 7.00pm held as a virtual meeting through the Zoom video conferencing platform.**

**Present:** Councillors: Drew, Edwards, Hartford-Beynon, Koning (Chairman), Molyneux, O'Toole, Powell, Swambo, Tullett and Wall.

**Officers:** Carol Hinton (Clerk), David Stevens (Clerk's Assistant).

**1. ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those Councillors unable to attend from Councillor Bollen.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Bollen.

**2. DECLARATIONS OF INTEREST**

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) **Resolved to note** Notice of Dispensation for members of Mopla Cottages Committee issued by the Clerk.
- c) **Resolved to note** Notice of Dispensation for Councillor Trustees of Tidenham War Memorial Hall and Recreation Ground Trust issued by the Clerk.
- d) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.  
**None received.**

**3. MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 20<sup>th</sup> May 2020. **Councillor Powell asked for it be recorded that he did not agree Minute 20/21 page 3 Item 14.**
- b) **To consider** any questions arising from those minutes.  
The Clerk confirmed that due to the nature of the comment made, the minute for item 14, page 3, did not record the name of the Councillor about whose comments concerns were raised. Councillor Hartford-Beynon stated that she would have preferred that the name had been included.

**4. PUBLIC CONSULTATION**

**To receive and consider any questions from the Public**, which may be answered but not debated.  
**No members of the public had asked to join the meeting.**

**5. COMMITTEES**

**Resolved to receive reports, minutes and recommendations from committees.**

- i) Planning and Highways Committee meeting held on 27<sup>th</sup> May 2020.  
There were no questions to Councillor Koning, Chair of the Committee. David Stevens reported that the requested Zoom meeting with Brian Watkins had been scheduled for 23 June 2020. Councillor Edwards asked to be included in the meeting.
- ii) Finance and Probity Committee meeting held on 3<sup>rd</sup> June 2020.  
There were no questions to Councillor Molyneux, Chairman of the meeting.
- iii) Mopla Cottages Committee meeting held on 3<sup>rd</sup> June 2020.  
There were no questions to Councillor Koning, Chairman of the meeting.

**6. CHAIRMAN'S ANNOUNCEMENTS**

**To receive and note any announcements from the Chairman** of the meeting.

The Chairman asked for volunteers to undertake background work on a response to the Chepstow Transport Study for ratification at the Planning and Highways Committee meeting on 24<sup>th</sup> June 2020. Councillors Drew, Hartford-Beynon, Koning and Tullett to research and discuss via Zoom meeting on Monday 22<sup>nd</sup> June. The information to be sent to all Councillors who may email responses prior to the meeting.

7. **PARISH CLERK'S REPORT**  
**Resolved to receive and Note the Parish Clerk's Report.**
8. **SEDBURY AND DISTRICT LEISURE GARDENERS ASSOCIATION**  
**Resolved to approve** payment of annual management fee of £627 to Sedbury and District Leisure Gardeners Association. (Agreed payment for years 2018, 2019, 2020). Negotiations regarding the fee for the next three years to begin in April 2021.
9. **SEDBURY AND BEACHLEY VILLAGE HALL INSURANCE**  
**Resolved to approve** annual renewal of insurance for S&BVH with Zurich Insurance Plc - cost £497.65 (year 5 of 5 Year Long Term Undertaking).
10. **FINANCE**  
a) **Resolved to approve payments** according to the Financial Statement for May 2020.  
b) **Resolved to receive and approve the Financial Statement** for May 2020. The Chairman confirmed that he had checked the bank reconciliation against the Bank and Building Society Statements that had been emailed to him prior to the meeting.  
c) **Resolved to note** Receipts / Payments spreadsheet to May 2020 as presented to the Finance and Probity Committee on 3<sup>rd</sup> June 2020.  
d) **Resolved to note** Budget Monitoring spreadsheet as presented to the Finance and Probity Committee on 3<sup>rd</sup> June 2020.
11. **LOCAL GOVERNMENT PENSION SCHEME (LGPS)**  
**Resolved to note** the Employers Contribution to the LGPS has decreased from 24.8% to 23.6% of salary from 1 April 2020 and that this has been notified to TP Jones & Co who handle the Parish Council payroll.
12. **PENSIONS – REDECLARATION OF AUTOMATIC ENROLMENT COMPLIANCE**  
**Resolved to note** a re-declaration of compliance for Tidenham Parish Council has been completed with The Pensions Regulator under the Pensions Act 2008.
13. **GDPR/DATAPROTECTION ACT 2018 FEE**  
**Resolved to approve** payment of annual renewal of data protection fee of £35 payable under the GDPR and Data Protection Act 2018. This to be collected by direct debit on or around renewal date of 25 June 2020 (annual direct debit payment agreed June 2018 Minute page 5 item 11).
14. **GIGACLEAR WAYLEAVE AGREEMENT**  
**Councillor Edwards declared an interest in this item and did not take part in the vote.**  
**Resolved to approve** Thomas Price and Partners, land agents, to negotiate Wayleave Agreement with Gigaclear on behalf of the Parish Council subject to Gigaclear agreeing to pay the agent's fees - with a view to negotiated agreement being considered by Councillors in July.
15. **BARRATTS COMPOUND LICENCE**  
**Resolved to note** awaiting confirmation from Barratts that the compound will be removed as soon as possible, that a fee of £500 per month it remains should be paid and that the land will be returned as soon as possible to its previous state.
16. **NOTICEBOARDS**  
**Resolved to note** following discussion at the May meeting and to avoid unnecessary journeys / risk under lockdown restrictions, the meetings schedule and notice to members of the public currently shown will be updated to include Clerk details for members of the public unable to access the internet and requiring copies of agendas.
17. **ANTI-SOCIAL BEHAVIOUR**  
**Resolved to note** increased incidents of anti-social behaviour, littering and vandalism to Parish Council property reported to the Clerk and Clerk's Assistant. The Clerk and Clerk's Assistant should continue monitoring

the situation and continue to report incidents to the Police. The Clerk's Assistant to communicate with Two Rivers with regard to the garages adjoining the Sedbury playing field. Clerk to add notices to Facebook and Website.

**18. CORRESPONDENCE**

**To receive and consider** any other correspondence as detailed in the Clerk's Report.  
**There was none.**

**19. COUNCILLORS' REPORTS**

**Resolved to receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees:  
Councillor Edwards – 1. Will the Council be recruiting a 12<sup>th</sup> councillor at present? The Chairman advised that it was previously agreed to wait until after Covid 19 restrictions so that the vacancy can be fully advertised. 2. Turning right out of Beachley Road onto the A48 is dangerous – can this be discussed with Brian Watkins?  
Councillor Molyneux – pleased to report that the situation remains good in all Forest care homes and that one has opened doors for very strictly controlled visits which has considerably boosted the morale of residents.  
Councillor O'Toole – wished to join Zoom meeting regarding Chepstow Transport Study – Chairman asked if responses could be sent through along with those from other Councillors.  
Councillor Tullett – can the Parish Council try again to reach out again to the developer of the Ormerod Road site for help with redesigning the roundabout – Clerk to approach developer.  
Councillor Wall – can he observe the District Council Planning meetings? – yes, they are live streamed.

**20. FUTURE MEETINGS (Where required during the Covid 19 lockdown period)**

**Resolved to note** the dates of future council and committee meetings:  
Wednesday 24<sup>th</sup> June 2020 – Planning and Highways Committee Meeting.  
Wednesday 8<sup>th</sup> July 2020 – Amenities Committee.  
Wednesday 15<sup>th</sup> July 2020 – Full Council meeting.

**The meeting concluded at 20.35hrs.**

**THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020**

These minutes were approved by all Councillors at a virtual meeting of the Parish Council held under the above regulations during the Covid 19 lockdown period on 15<sup>th</sup> July 2020 and deemed to have been signed as of that date. **Minute 2020/21 July 2020 page 7 item 3**