

Tidenham Parish Council - Website Accessibility Statement

This website is run by Tidenham Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts.
- zoom in up to 300% without the text spilling off the screen.
- navigate most of the website using just a keyboard.
- navigate most of the website using speech recognition software.
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver).

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website are not fully accessible, for example:

- you cannot modify the line height or spacing of text.
- most older PDF documents are not fully accessible to screen reader software.

Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email. clerk@tidenhamparishcouncil.co.uk .
- call. 01594 530779.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, [contact us](#).

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

Technical information about this website's accessibility

Tidenham Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

Non-compliance with the accessibility regulations

The content listed below is non-accessible for the following reasons:

Homepage

No alt tag on “virus” image .

No alt tag on “play area” image.

H tags should be used sequentially. Currently this page sequences with <h1>, <h2> and then jumps to <h4>.

No mechanism provided to pause, stop or start non-essential slideshow.

Link destination not determinable from link text alone – examples include "link" and "more" which do not describe where the link will take you. Two cases where a space character and “.” link to a PDF file. Stray <a> tag.

Global errors – appear on every page

Counter in footer does not have alt text though it does have supporting text next to it. The actual number count is not readable as text.

<h> header tags not used in a sequentially descending order.

Page banner title would benefit from <h1> on all pages - currently only used on some.

No option to skip to main content via tab key on keyboard.

Non-descriptive links are used such as “here”. This provides no context for screen readers.

Deprecated min/max-device-width used in CSS media feature.

“align” attribute is deprecated.

Style tags should not be used within <body> tag.

Covid 19 page

Two images with no alt field.

Header elements are not ordered sequentially.

Several links referenced with text such as “click here” or “link” or URLs.

Long URL links are lost off side of page.

Meetings page

Header elements not in sequentially descending order.

Page title needs to be more descriptive in the <title> tag.

Many links non-descriptive such as “viewed here”, “agenda”, “minutes” or “click here” which have no context.

“align” property used which is deprecated.

Stray <a> tag.

Contrast in side menu of “archived minutes” achieves a contrast ratio of only 2.77.

Hex colour #BC112C on #999999.

Adobe reader image contains text. Also the link takes you to the picture and not to Adobe to acquire the PDF reader as suggested.

Side menu is made “sticky” through the use of CSS. On short, narrow viewports the side menu is responsive but remains “sticky” and covers some of the page content.

Councillors page

Non-sequential <h> tags.

No defined headers in the table.

Order through the tables does not create a logical order as there are no header elements defined.

Councillors” is lacking context for title.

Same anchor text “register of interest” used for several different documents.

Obsolete attributes used within table and div elements such as “align”, “width”, “bgcolor” and “border”.

Problems resizing text.

Tables should not be used to create layouts; use only for tabular data. The table as a consequence doesn’t reflow and is partially lost on narrow viewports.

Headers for councillors would be beneficial instead of containing them within the table

PDF files (Observations from a representative example)

Images do not have an alternative text set. Example: nalc logo.

PDF file associated with content error - empty tags in GD-170128R-Tidenham-Parish- Council-TSCM-Final-PR_JH.pdf where text is printed as an image. Alternate text for nested tags is not read by screen readers.

GJKoningRegIntNoSigJune20.pdf is image only and contains no textual alternative.

In lists such as regulations and minutes, the lack of punctuation after the item number or letter can cause screen readers to not pause causing confusion. For similar reasons, end previous clause with a full stop.

Table layouts included with no header information or incorrect table structure. This occurs in many PDF files. Ensure lists also have the correct structure and contain only label and list elements.

All PDF elements need to be tagged to establish a reading order. Tidenham- Newsletter-SEPT2018.pdf contains no tags.

MeetingDates2020Covid19.pdf contains annotations that have no tags.

In file TPC-StandingOrdersJan2019.pdf some items are categorised through the use of colour only.

Bookmarks not included. PDFs of 21 pages or more should include a document structure as bookmarks. PDF contains no title information.

GJKoningRegIntNoSigJune20.pdf doesn’t have a language set.

Elements of text in an image in Tidenham- Newsletter-SEPT2018.pdf have low contrast.

Elements in Tidenham-Newsletter-SEPT2018. pdf do not reflow due to no determinable document structure.

Offer multiple ways to find files.

Other notable observations

Newsletter app control panel not easily accessible by keyboard.

Images containing large amount of text that is inaccessible to assistive technology.

Content unreadable in narrow viewports.

No navigation menu.

Content that’s not within the scope of the accessibility regulations

Many of our older PDFs and Word documents do not meet accessibility standards, for example, they may not be structured so they’re accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2 (name, role value).

Some of our PDFs and Word documents are essential to satisfy transparency regulations. For example, we have PDFs with minutes. We plan to fix these so that they satisfy the criteria.

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) unless fixing such documents published after this date would represent a disproportionate burden to the Council. To fix PDF and Word documents published prior to 1st April 2019 would be a disproportionate burden.

How we tested this website

This statement was prepared on 8th September 2020.

This website was tested and audited by Distinct Graphics in August 2020 and a full audit report supplied.

What we're doing to improve accessibility

Fixes required to make PDF and Word documents accessible will be made by the Parish Clerk and Clerk's Assistant by 31 December 2020.

Fixes required to be made to the pages and layout of the website will be made where possible by the Clerk and Clerk's Assistant by 31 December 2020. Where these fixes require more specialist knowledge a quotation will be obtained for them to be carried out by an experienced contractor with the aim to complete them by 31 December 2020.

Approved by Full Council. Minute reference: 2020/21 September Page 13 item 14