

Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 3rd June 2020 at 7.00pm held as a virtual meeting through the Zoom video conferencing platform.

Present: Councillors; Koning, Molyneux, O’Toole, Powell and Tullett. Officers: Mrs C Hinton (Clerk).

In the absence of Councillor Bollen, the meeting was chaired by Councillor Molyneux.

1. **ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Bollen.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Bollen.

2. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 4th March 2020.
- b) **To consider any questions** arising from those minutes. **There were none.**

4. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.

No members of the public had asked to join the meeting.

Councillor Powell asked if future meeting Zoom links could be included on the public agenda as contacting the Clerk or Clerk’s Assistant prior to the meeting requires further effort for members of the public. The Clerk responded that it had been agreed once virtual meetings first took place that in order to manage the meeting within the limitations of the video conferencing platform, the Clerk of the meeting needed to be aware in advance of those intending to join and that contacting the Clerk prior to a meeting required less effort than attending a meeting at the hall.

5. **PARISH CLERK’S REPORT**

To receive and consider the Parish Clerk’s Report

No Report required.

6. **ACCOUNTS**

- a) **Resolved to approve** the Accuracy of the Receipts and Payments entries to 31st May 2020
- b) **Resolved to receive and note** Budget Monitoring Sheet 2020/2021. Councillor Koning commented that if dog waste payments continued for the remainder of the year at the same level as April and May there would be an overspend. The Clerk informed Councillors that the annual spend had been divided across the year but that less collections were made during the six months from November and that therefore payments for those months would be lower.
- c) **Resolved to note** entries in Receipts and Payments spreadsheet had been checked by Councillor Bollen prior to the meeting.

7. **QUARTERLY FINANCIAL CHECKS**

Resolved to approve postponement of quarterly checks until Covid 19 lockdown measures are lifted and while scrutiny of relevant paperwork cannot be undertaken.

8. **GRANT APPLICATIONS**

None received

9. **FUTURE MEETINGS**

Resolved to note the date of the next meeting – 2nd September 2020

The meeting concluded at 1922hrs